

ALBANY CSO POOL COMMUNITIES CORPORATION

C/O Capital District Regional Planning Commission
One Park Place, Suite 102 | Albany, New York 12205 (518) 453-0850 | (518) 453-0856, fax |
www.cdrpc.org

Minutes of Board of Directors Meeting

Thursday, August 9, 2018

10:15am

Board Members Present:

Rich Lyons – Albany County Water Purification District
Gerry Moscinski – Rensselaer County Sewer District
Bill Simcoe – City of Albany
Garry Nathan – City of Cohoes
Sean Ward – Village of Green Island
Jeremy Smith – City of Watervliet
Chris Wheland – City of Troy

Also Present:

Martin Daley – CDRPC Staff
Mark Castiglione – CDRPC Staff
Donna Reinhart – CDRPC Staff
Tom White – CDRPC Staff
Mike Miller – APJVT (CHA)
Tim Murphy – Albany County Water Purification District
Tom Dufresne – City of Albany

I. Call to Order/Roll Call

The meeting was called to order at 10:20am.

II. Reading and Approval of Minutes of July 12, 2018

The minutes were distributed before the meeting. Rich Lyons made two changes to the minutes. The first change was to add him to the list of Members Present and the second was under Item IV *Vendor Invoices*, the first sentence in the last paragraph should replace Jeremy Smith with Rich Lyons. The correct sentence should read: *Rich Lyons asked why the City of Watervliet's outstanding Rte 32 engineering invoices were not being considered.*

Aciton Taken

Sean Ward made a motion to approve the minutes as amended and Garry Nathan seconded. The motion was approved unanimously.

III. Financial Report as of 7/31/18

Tom White prepared the financial report through July 31, 2018 and went over with the Board. Tom noted there wasn't much change since the last meeting. Tom sent out detailed expenses to the communities for the current year.

IV. Report from Finance Committee

a. Proposed FY2018 Budget Modifications

At the last Finance Committee meeting, the Committee recommended the full board approve the FY2018 budget modifications of \$40,000 to cover a JVT invoice of \$68,516.80.

Action Taken

Garry Nathan made a motion to approve the Proposed FY2018 Budget Modifications and Chris Wheland seconded. The motion was approved unanimously.

V. Proposed CDRPC Contract 2014- 2016

A copy of the draft agreement between CDRPC and the Communities was distributed before the meeting. Martin informed the Board that the draft agreement does not change the scope of work or value but does include grant information and required EFC language.

The draft agreement was reviewed and approved by legal counsel. Martin is requesting the communities review and comment for more discussion at the next meeting.

VI. Hodgson Russ Contract Assignment

The last Hodgson Russ contract dated January 9, 2014 was prior to the Corporation existence and was with CDRPC. The updated agreement is between Hodgson Russ and the Albany CSO Pool Communities Corporation and includes certain language and requirements from EFC. The new agreement's term is from October 1, 2017 to December 31, 2027.

Martin will send the agreement to Joe Scott for his signature and will discuss at the next meeting.

VII. Fiscal Advisors Contract Assignment

The last Fiscal Advisors agreement dated April 13, 2014 was before the Corporation was in existence and was with CDRPC. The updated contract supersedes the prior agreement and is between Fiscal Advisors and the Albany CSO Pool Communities Corporation from April 13, 2014 to April 7, 2017. The new agreement includes certain language and requirements from EFC.

Martin will send the agreement to Fiscal Advisors for signatures and will discuss at the next meeting.

VIII. IMA Update

Martin informed the Board that he continues to work through the IMA process. Two outstanding issues are:

- Community sign-offs for projects
- Project caps

Once the final numbers are signed off on, Martin can get the mechanism to everyone.

IX. Vendor Invoices

Martin requested approval for the following vendor invoices when funds become available:

- APJVT in the amount of \$68,516.80 for APW-06
- Grammercy in the amount of \$962.50 for APW-07 Public Notification System
- Beveridge & Diamond in the amount of \$171.00 for C-3 Special Counsel
- Barton and Loguidice in the amount of \$129.00 for GI-09, Development of GI Toolkit

Action Taken

Jeremy Smith made a motion to approve payments for the vendor invoices totaling \$69,799.30 when funds become available and Sean Ward seconded. The motion was approved unanimously.

X. Other Business

Martin informed the Board that he received a call from Stan Stevenson from EPA regarding DNA analysis and offered their services to the communities if they are interested.

Bill Simcoe announced that the City of Albany \$8 million floatables project is moving along.

Adjournment

Sean Ward made a motion to adjourn the meeting and Jeremy Smith seconded. The motion was approved unanimously.

Respectfully submitted,

Donna Reinhart
CDRPC Office Manager

Reviewed and approved by

Jeremy Smith
Secretary