

# ALBANY CSO POOL COMMUNITIES CORPORATION

C/O Capital District Regional Planning Commission  
One Park Place, Suite 102 | Albany, New York 12205 (518) 453-0850 | (518) 453-0856, fax |  
www.cdrpc.org

## Minutes of Board of Directors Meeting

Thursday, June 14, 2018

12:00pm

### **Board Members Present:**

Mark Hendricks – City of Rensselaer  
Garry Nathan – City of Cohoes  
Bill Simcoe – City of Albany  
Gerry Moscinski – Rensselaer County Sewer District  
Jeremy Smith – City of Watervliet  
Chris Wheland – City of Troy  
Sean Ward – Village of Green Island

### **Also Present:**

Martin Daley – CDRPC Staff  
Mark Castiglione – CDRPC Staff  
Donna Reinhart – CDRPC Staff  
Tom White – CDRPC Staff  
Mike Miller – APJVT (CHA)  
Tim Murphy – Albany County Water Purification District

### **I. Call to Order/Roll Call**

The meeting was called to order at 12:05pm.

### **II. Reading and Approval of Minutes of May 10, 2018**

The meeting minutes were distributed before the meeting and no changes were made.

### **Action Taken**

Sean Ward made a motion to approve the May 10, 2018 meeting minutes and Mark Hendricks seconded. The motion was approved unanimously.

### **III. Financial Report as of 5/31/18**

Martin worked with Tom White to prepare the financial report. Tom summarized the report and discussed how financials are tracking through 2018.

### **IV. Report from the Finance Committee**

At the finance committee meeting, immediately prior, the committee recommended that the board adopt a case-by-case review policy for LTCP projects that exceed their budgets.

Martin reviewed the proposed FY2018 budget modification for Route 32 with the Committee. The Route 32 project had unanticipated costs and ended up going over the \$1m budget established in the LTCP. The board previously approved exceedances in order to reimburse Watervliet for construction costs. The proposed budget would increase the line for this project to \$56,173.48 to cover the additional expenses received for engineering supervision of construction.

Jeremy Smith inquired with Bill Simcoe the reason for tabling the Route 32 modifications. Bill Simcoe would like time to discuss further with his boards to get their approval on such modifications. There is a board meeting June 22 and Route 32 modifications will be discussed at the meeting.

The Board took no action on the budget modification because the Finance committee elected to table the recommendation pending further review by the City of Albany.

### **V. Proposed FY2019 Budget**

The finance committee recommended a FY2019 budget which includes an additional \$3m for the Big C Floatables (Beaver Creek Clean River Project) project.

#### **Action Taken**

Jeremy Smith made a motion to approve the FY2019 budget with modifications and Bill Simcoe seconded. The motion was approved unanimously.

### **VI. Vendor Invoices**

Martin requested approval for the following vendor invoices when funds become available:

- Barton & Loguidice in the amount of \$129.00 GI-09, GI Toolbox

- Carver Construction in the amount of \$111,214.52 for SSS-05 Middle Vliet St
- CHA in the amount of \$148,345.13 for SSS-05 Middle Vliet St
- APJVT in the amount of \$74,141.32 for general technical support
- Weston Sampson Engineering in the amount of \$115,534.47 for GI-05 Route 32 Green St project
- Adirondack Environmental in the amount of \$600.00 for GI-05 Route 32 Green St. project

**Action Taken**

Mark Hendricks made a motion to approve payments to Barton & Loguidice, Carver Construction and CHA invoices and to table the remaining vendor invoices for a new total of \$259,688.65. Bill Simcoe seconded the motion. The motion was approved unanimously.

**VII. Public Notification System (Grammercy Contract)**

At the last meeting the Board awarded the website development contract to Grammercy Communications. Martin has received a signed contract from Grammercy including all certifications and not to exceed fee.

Martin is requesting Board approval for the President to execute the contract prior to its submittal to EFC.

**Action Taken**

Garry Nathan made a motion to authorize execution of the contract with Grammercy Communications and Sean Ward seconded. The motion was approved unanimously.

**VIII. IMA Update**

Martin is working with communities on acceptance of "credit" project expenditures.

Martin requested all comments on the IMA be submitted to him or Joe Scott ASAP. Joe Scott will be meeting with each community's attorney to discuss. If a community has not yet met with Joe and still has questions about the Credit IMA, they should contact Joe ASAP.

**IX. Other Business**

A new platform for reporting permitted overflows is up and running.

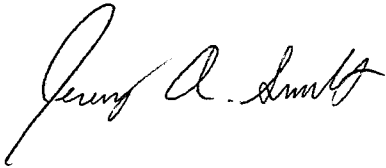
**X. Adjournment**

Jeremy Smith made a motion to adjourn the meeting and Bill Simcoe seconded. The motion was approved unanimously. The meeting adjourned at 1pm. The next meeting is slated for July 12.

Respectfully submitted,

Donna Reinhart  
CDRPC Office Manager

Reviewed and approved by

A handwritten signature in cursive script that reads "Jeremy A. Smith". The signature is written in black ink and is positioned above the printed name and title.

Jeremy Smith  
Secretary