

ALBANY CSO POOL COMMUNITIES CORPORATION

C/O Capital District Regional Planning Commission

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www.cdrpc.org

Minutes of Board of Directors Meeting Thursday, March 14, 2019 11:00 am

Board Members Present:

Bill Simcoe – Albany Water Board

Chris Wheland – City of Troy

Garry Nathan – City of Cohoes

Gerry Moscinski – Rensselaer County Sewer District

Sean Ward – Village of Green Island

Also Present:

Mike Miller – APJVT (CHA)

Tom Dufrense – Albany Water Board

Mark Castiglione – CDRPC Staff

Amy Weinstock – CDRPC Staff

Martin Daley – CDRPC Staff

Tom White – CDRPC Staff

I. Call to Order/Roll Call

Bill Simcoe called the meeting to order at 11:05am.

II. Reading and Approval of Minutes of February 19, 2019

The minutes were distributed before the meeting. Change #5, word bi-laws mis-spelled. Also, should read Treasurer unable to attend, not again. #7: There is an extra L after the word creek. Also, last sentence should be removed. Should be 3rd Avenue, not Street. Also #7, add term metering project to what is happening. #10 a name should be added to who is the new Minority Business Leader.

Action Taken

Chris Wheland made a motion to approve and accept the minutes as revised and Gerry Moscinski seconded. The motion was approved unanimously. Sean Ward abstained from the motion, as he was absent at last meeting.

III. Financial Report as of 3/1/19

Tom White provided an overview of the Finance Committee's report, and the closing of the Corporation's Financial Reports as of 3/1/2019. There was a discussion on a distribution amount error to Cohoes, and Troy, because grant funding was not applied properly within the financial system. CDRPC is working to reconcile.

IV. Vendor Invoices

Martin Daley presented the Board with one invoice for payment approval.

- Grammercy in the amount of \$1,886.25 for APW-07 Public Notification System.

Action Taken

Garry Nathan motioned to authorize payment. Chris Wheland seconded the motion. The motion was passed unanimously.

V. APW-07 Public Notification System Update

Martin Daley provided an overview of the APW-07, the Public Notification System:

- Work is being done to better inform the public on CSO's impact on the Hudson and the progress of Long Term Control Plan projects and programs, The website's development is underway by Mannix Marketing.
- Gramercy is working on on a tri-fold brochure for the program. They are also developing a template semi-annual report.

There was a discussion on the functionality of the website. Martin spoke about the traditional menu line and what each drop down consisted of. There was a suggestion to change the name of the news tab to media and add pictures of progress, rather than just reports. There was also a suggestion to change the name of the water quality tab to progress to date. Once completed the materials, and the website link, will be sent to NYSDEC for approval. The website and template report can continue to be modified. The brochure will be evergreen.

VI. Project Updates

- The Mereline project was been awarded Tuesday, March 12. The next step is to make a notice to proceed.
- Asset Management – close on contracts and bills. Should have more information by next meeting.
- Outside Metering project – (Hoosick Street). There is a meeting with the DOT March 15, on site. The contractor is ready to go and they should meet the June 30th deadline.
- Bouck Regulators- wrapped up, the Corporation needs invoices.
- Martin reported on the status of the forms sent to individual communities for semi-annual report information.
- The 123rd /124th Street – had a pre-bid meeting March 11th – there were no problems encountered. Bids will be opened March 26th. On time Notice to Proceed is expected.
- An amendment to the Lincoln Park Parkland Alienation is needed for the Beaver Creek Clean River project to accommodate for temporary disturbance from the construction of the 3rd ave sewer pipe connection. The city is working with the County to get an agreement for screening upgrades at the South Plant.
- Monument Square: 2 tree boxes may need to be moved to compensate for potential basement infiltration. Troy is coordinating with NYSDEC on the relocation of the GI as this was a WQIP project.

VIII. IMA Status Reminder

Martin provided the Board with a “catch-up” table with the schedule of payments. Invoices will be created starting today to settle what is owed for the “cash credits” the corporation will be working to settle.

IX. Other Business

Some discussion was about the additional samples and data collected last year by the Districts. That data needs to be reviewed and the Board can decide whether it should be updated on the website.

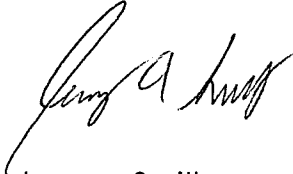
X. Adjournment

Gerry Moscinski made a motion to adjourn the meeting and Sean Ward seconded the motion. The motion was approved unanimously. The meeting adjourned at 12:30pm

Respectfully submitted,

Amy Weinstock
Office Manager

Reviewed and approved by

A handwritten signature in black ink, appearing to read "Jeremy Smith". The signature is written in a cursive style with a large initial "J" and "S".

Jeremy Smith
Board Secretary