



ALBANY CSO Pool Communities

A collaboration between the cities of Albany, Cohoes,
Troy, Watervliet & Rensselaer and the Village of Green Island

C/O Capital District Regional Planning Commission

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www.cdrpc.org

Minutes of Board of Directors

Meeting Thursday, May 9, 2019

10:00 am

Board Members Present:

Bill Simcoe – Albany Water Board
Chris Wheland – City of Troy
Garry Nathan – City of Cohoes
Gerry Moscinski – Rensselaer County Sewer District
Sean Ward – Village of Green Island
Mark Hendricks – City of Rensselaer

Also Present:

Mike Miller – APJVT (CHA)
Tom Dufrense – Albany Water Board
Angelo Gaudio – Albany County Water Purification District
Amy Weinstock – CDRPC Staff
Martin Daley – CDRPC Staff
Tom White – CDRPC Staff

I. Call to Order/Roll Call

Bill Simcoe called the meeting to order at 10:08 am.

II. Reading and Approval of Minutes of April 11, 2019

The minutes were distributed before the meeting. Changes discussed:

- Under Financial Reports, the final sentence of the first paragraph should be removed, as well as the first sentence of the second paragraph.
- Under Project Updates, the final sentence will read “There was a discussion that the EFC has advised certain mitigation may not be eligible for financing.”
- The Mereline Combined Sewage Storage final sentence will now read “Albany is working with EFC and an ISC Grant is anticipated.”
- The sentence regarding the EPA and Rensselaer County will be moved to its own bullet.

Action Taken

Chris Wheland made a motion to approve and accept the minutes as amended and Garry Nathan seconded. The motion was approved unanimously.

III. Financial Report as of 5/1/19

Tom White provided an overview of the financial statement. No substantial changes noted in cash position or reporting on project volume, He reiterated that he and Martin are still working on reconciling some of the misapplied grant money from the end of 2017. The total net amounts

- The program construction budget needs invoices submitted to CSO to reconcile the books. There are less than 1% of project costs submitted as of yet.
- The cash credit balances were distributed to Communities. IMA “Cash Catch-up” Invoices were requested to be sent. Tom will send these again.

IV. Audit and Tax RFP

Martin informed the Board that the 3- year engagement period is up with West & Co. The Corporation was happy with their work. Direct solicitation of other auditing companies is required. The engagement period would be for 3 years but broken up into individual 1-year contracts as traditionally done with Audit firms. The total value of the contract will be determined by annual engagement letters.

Action Taken

A motion to proceed with the audit and tax RFP before year end, and to authorize CDRPC to plug in dates where needed, was made by Sean Ward and seconded by Garry Nathan. The motion passed unanimously.

V. APJVT EWA 4 through 6 Assignments

The Albany Pool Joint Venture Communities have received assignments of the APJVT's EWAs 4-6 from CDRPC. The base contract has not been assigned, but some of the the individual contracts have been.

Action Taken:

Sean Ward approved the APJVT EWA 4-6 assignments and Garry Nathan seconded. The motion passed unanimously.

VI. Vendor Invoices

Tom White presented the Board with two invoices for payment approval:

- Gramercy in the amount of \$11,738.65 for APW-07 Public Notification System.
- CDRPC in the amount of \$46,684.90 for (Q2) C-1 Program Administration

Action Taken

Chris Wheland motioned to authorize payment of the bills, Sean Ward seconded the motion. The motion was passed unanimously.

VII. Other Business

- CFA Process: Martin will send a list of upcoming projects, Engineering and planning grants were discussed. There was a discussion on shared services and stand alone portions of current work projects that may be eligible for more funding. "Next Phase" continuation of larger projects.
- The DEC approved the CSO public notification system. The next step is to print brochures (quotes will be obtained). There was a discussion on how the brochures should be distributed. CSO reached a milestone with a 25% decrease in untreated CSO water flow. There was a discussion on possibly having a press release to communicate the successes of the program.
- The DEC has requested that each Community commit to fulfill the plans they have submitted for receiving grant money.
- CDRPC will investigate NYSDOS LGe CFA funds for continuing admin program expenses.

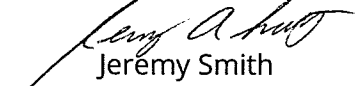
VIII. Adjournment

Chris Wheland made a motion to adjourn the meeting and Sean Ward seconded the motion. The motion was approved unanimously. The meeting adjourned at 10:40am.

Respectfully submitted,

Amy Weinstock
Office Manager

Reviewed and approved by



Jeremy Smith
Board Secretary