



ALBANY CSO Pool Communities

A collaboration between the cities of Albany, Cohoes,
Troy, Watervliet & Rensselaer and the Village of Green Island
C/O Capital District Regional Planning Commission One Park Place, Suite
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Minutes of the Board of Directors Meeting Thursday, July 11, 2019 10:00 am

Board Members Present:

Evan Perry – City of Troy
Garry Nathan – City of Cohoes
Gerry Moscinski – Rensselaer County Sewer District
Tom Dufresne – Albany Water Board
Mark Hendricks – City of Rensselaer
Bill Simcoe - Albany Water Board

Also Present:

Jessica Carpenter- City of Albany
Amy Weinstock – CDRPC Staff
Martin Daley – CDRPC Staff
Tom White – CDRPC Staff
Mark Castiglione: CDRPC Staff

Call to Order/Roll Call

Board President Bill Simcoe called the meeting to order at 10:38 am.

Reading and Approval of Minutes of June 13, 2019

The minutes were distributed before the meeting. No changes needed.

Action taken:

Tom Dufresne made a motion to approve the June 13, 2019 corporation meeting minutes and Garry

Nathan seconded. Bill Simcoe abstained, as he was not at the meeting. The motion was approved unanimously.

Report from the Audit Committee

The Audit Committee met immediately prior to the meeting. The Committee recommended the Board approve sending an engagement letter to West and Company for audit and tax services.

Action taken:

Garry Nathan made a motion to request a letter of engagement from West and Co. for a 1-year engagement at fee not to exceed \$9,250. Mark Hendricks seconded. The motion was approved unanimously.

Financial Report as of 7/1/19

Tom White distributed the current financial statement that details the cash position and obligations of the Corporation. There are a number of receivables.

Albany, Troy and EFC have been engaged in bi-weekly phone conferences to work towards disburseable projects. Legal, MWBE and finance representatives take part. Bill Simcoe is looking for the disbursement requests as soon as possible to finish EFC cost summaries. Troy needs to draw down before they can close on their next tranche. The communities should expect significant contributions for the program as "Big C" ramps up. The IMA cements each community's contribution, but the parties still need to ensure cash is on hand or financing has been secured prior to Big-C being constructed.

Asset Management Plans

NYSDEC approved the assets management plans. Their approval letter referenced the order in stipulating the plans were enforceable under the order. The communities expressed that the plan was the only deliverable of the schedule of compliance and that the Asset Management Programs would be carried out and reported in the annual BMP report as a condition of the permit. Staff reported that earlier this month a brief consult with Richard Davis was had. The result of the discussion was that the communities may want to share updated Plans with Dec but take no position at this time on the Department's assertion the plans were enforceable under the Order. Martin distributed the City of Albany' response letter to DEC's approval letter.

Report from the Finance Committee

The Finance Committee met immediately prior to the board meeting. They recommended changes to specific budget lines referencing Rte. 32 Green Infrastructure Project and the Bouck Regulator Project. They also recommended approval of an amended 2019 budget.

Action taken:

Garry Nathan made a motion to approve the Financial Committee's recommended changes to

specific budget lines referencing Rte. 32 Green Infrastructure Project and the Bouck Regulator Projects, and Mark Hendrick's seconded it. The motion passed unanimously.

Garry Nathan made a motion to approve the Finance Committee's recommendation to adopt a modified 2019 budget and Mark Hendrick's seconded it. The motion passed unanimously.

Vendor Invoices

Martin explained that the amended budget allows for the OK of the numerous bills that were presented to the Board and distributed prior to the meeting. He also explained that there may be duplicate invoices on the list, as the invoices came in close to meeting time. If there are duplicate invoices the communities will not be invoiced twice. The invoices submitted totaled \$2,010,354.45. Martin noted there are invoices for the City of Cohoes AMP and Village of Green Island AMP.

Action taken:

Garry Nathan motioned to authorize payment of the invoices. Mark Hendricks seconded the motion. The motion was passed unanimously.

Communications

The new Program brochures were distributed to each Board Member to take back and distribute in their Communities. The cost was \$800 for 1500 brochures.

Other Business

Both houses of the State Legislature have approved the alienation resolutions for the Beaver Creek Clean River facility (AKA "Big-C"). It now awaits the Governor's signature.

Albany should have an IMA in place by August with the Water Purification District in Albany for modified screens.

Troy met the forbearance date for the Metering Project and a memo was sent to DEC to memorialize the accomplishment.

Gerry Moscinski discussed the growing public concern over PFOA's and PFOS in bio solids. Landfills are rejecting bio solids and it is expensive to have disposed. It is something that may need to be discussed for satellite communities.

CDRPC is crafting an application to the Consolidated Funding program for Local Government Efficiency Funds through NYSDOS.

Action taken:

A resolution supporting CDRPC to apply for NYSDOS Local Government Efficiency Funds through the NYS Consolidated Funding Application was presented. CDRPC will apply for \$640,000 to cover four (4) years for CDRPC's CSO LTCP program administration on behalf of the Pool Communities. CDRPC

contracts with the Albany Pool Communities Corporation to provide administrative services for the program. If the application is successful, the NYSDOS Local Government Efficiency grant will fund ninety percent (90%) of the project, \$576,000. The Albany CSO Pool Corporation will be responsible for the program's required ten percent. (10%) match, \$64,000. The grant's application deadline is July 26, 2019. Garry Nathan made the motion to support the application and Mark Henrick's seconded. The resolution was passed unanimously.

Adjournment

Garry Nathan made a motion to adjourn the meeting and Mark Hendricks seconded. The motion was approved unanimously. The meeting adjourned at 11:10am.

Respectfully submitted,
Amy Weinstock, CDRPC Office Manager



William Simcoe
Albany CSO Pool Communities Corporation President
(in absence of the secretary)