

Albany CSO Pool Communities Corporation

Capital District Regional Planning Commission
One Park Place, Suite 102,
Albany NY 12205
Tel: (518) 453-0850

Audit Committee Members: Garry Nathan, Sean Ward, Mark Hendricks

Minutes of Audit Committee Meeting Thursday, December 13, 2018

Committee Members Present:

Sean Ward – Village of Green Island
Mark Hendricks – City of Rensselaer
Gary Nathan – City of Cohoes

Also Present:

Martin Daley – CDRPC Staff
Mark Castiglione – CDRPC Staff
Tom White – CDRPC Staff
Joshua Tocci – CDRPC Staff
Bill Simcoe – City of Albany
Jeremey Smith – City of Watervliet
Amy Pedrick – West and Co. CPAs

I. Call to Order/Roll Call

The meeting was called to order at 9:45am. All Audit Committee Members were present for quorum.

II. Reading and Approval of November 11, 2018 Minutes

The minutes were distributed before the meeting and no changes were made.

Action Taken

Gary Nathan made a motion to dispense in reading the meeting minutes and Sean Ward seconded. The motion was approved unanimously.

III. West and Co. 2018 Audit

A representative from West and Co. summarized the audit process to the committee. West and Co. reviewed the financial records of the Corporation that were provided to them. There were changes in West and Co.'s process of performing the audit, however, the result was still the same as it has been in previous years. The audit was completed without any issues, and there was a clean management letter.

There was also a review of the 990-tax form, which was in large part the same as the previous year.

Action Taken

Gary Nathan motioned to recommend the board approve the audit. Mark Hendricks seconded the motion. The motion was approved unanimously.

IV. Other Business

There was no other business discussed.

V. Adjournment

Sean Ward motioned to adjourn the meeting. Gary Nathans seconded. The motion was approved unanimously.