



# ALBANY CSO Pool Communities

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A collaboration between the cities of Albany, Cohoes,  
Troy, Watervliet & Rensselaer and the Village of Green Island

C/O Capital District Regional Planning Commission  
One Park Place, Suite 102 | Albany, New York 12205  
(518) 453-0850 | (518) 453-0856, fax | [www.albanypoolcso.org](http://www.albanypoolcso.org)

## **Minutes of the Corporation Meeting Tuesday, February 11, 2020 10:00 am**

### **Board Members Present:**

Gerry Moscinski – Rensselaer County Sewer District  
Garry Nathan – City of Cohoes & Village of Green Island  
Tom Dufresne – Albany Water Board  
Bill Simcoe - Albany Water Board  
Sean Ward - Village of Green Island  
Mark Spain – City of Watervliet  
Andrew Golden- City of Troy

### **Also Present:**

Dave Dressel- City of Watervliet  
Amy Weinstock – CDRPC Staff  
Martin Daley – CDRPC Staff  
Tom White – CDRPC Staff  
Mark Castiglione- CDRPC Staff  
Mike Miller- APJVT (CHA)  
Tim Murphy – Albany County Water Purification District

### **I. Call to Order/Roll Call**

Board President Bill Simcoe called the meeting to order at 10:07 am.

### **II. Reading and Approval of Minutes of January 9, 2020**

The minutes were distributed before the meeting.

### *Action Taken*

Garry Nathan made a motion to approve the January 9, 2020 Corporation meeting minutes with noted correction to the Mereline project wording and Sean Ward seconded. The motion was approved unanimously.

### **III. Appointment of New Designees**

A letter from the Mayor of Watervliet was received. The letter appoints Mark Spain as a designee Board Member and Joseph LaCivita as an alternate to the Corporation.

### *Action Taken*

Sean Ward made a motion to approve the appointment of Mark Spain as designee and Joseph LaCivita as an alternative. Tom Dufresne seconded. The motion was approved unanimously.

### **IV. February Financial Report**

#### **Financial Status**

The Statement of Financial Position shows a cash balance of \$305,674.78; Combined Communities' Balance of \$305,593.57 and Accounts Payable total of \$0.00.

#### **Actual Cost vs 2020 Overall Budget**

Project and Administration expenses are invoiced to the communities on an invoice by invoice basis after board approval, grants are accounted for on an accrual basis as anticipated against approved invoices. The corporation records any direct expenditures for work done by a community as a payment to that community's balance, upon the Board's approval, as such, each balance is subject to change as expenditures are received and approved by the Board

Fiscal YTD expenditures have been approved for a total \$138,628.31; or 00.83% of the FY 2020 Budget for Total Expenses. Expenditures have been submitted and approved for Programmed Construction Projects of \$94,231.92; and Corporation Expenses of \$44,396.39.

The summary of the Communities Balance Status was updated at distributed to the board.

### **V. Vendor Invoices**

One invoice was presented to the Board. It is for \$550, from Mannix for website hosting and maintenance. There was a question about the website and whether it has enough security and insurance on it. The website is not hosted on the same server as CDRPC's and managed by Mannix. It is periodically backed up.

Pending approval, staff will distribute the invoices to the communities. The Pioneer account has funds available to process these invoices immediately.

### *Action Taken*

Sean Ward made a motion to approve the processing of the vendor invoice as presented and Garry Nathan seconded. The motion passed unanimously.

## **VI. CDRPC Rate Memo**

Per the CDRPC contract with the Corporation, CDRPC staff, fringe, and indirect rates are annually adjusted by CDRPC on January 1 of each year. These rates do not alter the contract value or not to exceed sum of the contract. Martin distributed the rate memo. No action is needed.

## **VII. Finance Status**

Bill shared an update how things are moving along with EFC. Cohoes has the bonding on the agenda for their council.

Albany's Beaver Creek project completed its 1402 and should be closing March 12. Cohoes is working on a resolution to its municipal bond request.

Albany has a special meeting coming up to work on finding a long term solution such as accessing a line of credit, or other options, since costs are higher than anticipated for their water plant project.

Watervliet is exploring working with EFC on their project

## **VIII. Other Business**

Albany had a Meeting with DEC on modifications of their CSO Permit, a potential need because Beaver Creek will need a certified WWTP Operator. Permits need to be drafted before any work can get done, and all elements need to be covered in those plans. Albany may need to follow-up with other communities such as Syracuse to determine permit mods that took place for that community's satellite treatment facilities. Smaller parts of the project may start sooner.

The City of Albany Mereline project is still waiting for warmer weather to complete the permeable pavement part.

The 123/124<sup>th</sup> St. Sewer Separation project is on track, excavation is taking place adjacent to the Bike Trail.

Martin Distributed copies of the Corporation Sexual Harassment policy and fiduciary responsibility form. Some board members need to certify they have read these policies and/or been trained.

The district IMA renewals are needed from several communities.

## **XI. Adjournment**

Sean Ward made a motion to adjourn at 10:35 a.m. and Andrew Golden seconded it. The motion was approved unanimously. The meeting was adjourned at 10:35 a.m.

Respectfully submitted,  
Amy Weinstock, CDRPC Office Manager

*Sean E. Ward*

Sean Ward  
Albany CSO Pool Communities Corporation Secretary