

ALBANY CSO POOL COMMUNITIES CORPORATION

C/O Capital District Regional Planning Commission
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www.cdrpc.org

Minutes of Governance Committee Meeting Thursday, January 10, 2019 9:45am

Board Members Present:

Bill Simcoe – City of Albany
Mark Hendricks – City of Rensselaer
Jeremy Smith – City of Watervliet
Sean Ward – Village of Green Island
Gary Nathan – City of Cohoes

Also Present:

Gerry Moscinski – Rensselaer
County Sewer District
Martin Daley – CDRPC Staff
Tom White – CDRPC Staff
Mark Castiglione – CDRPC Staff
Joshua Tocci – CDRPC Staff
Tom Dufresne – City of Albany

I. Call to Order/Roll Call

Bill Simcoe called the meeting to order at 9:45am. All committee members were present.

II. Reading and Approval of Minutes of December 13, 2018

The minutes were distributed before the meeting. No changes were made.

Action Taken

Jeremy Smith made a motion to approve the December 13, 2018 meeting minutes and Sean Ward seconded. The motion was approved unanimously.

III. Harassment and Discrimination Policy

Martin Daley made updates to the Harassment and Discrimination policy based on guidance documents provided by New York State. The policy previously included language regarding sexual harassment, but that has been removed and made into its own policy.

Action Taken

Sean Ward motioned to recommend the Board accepts the policy. Garry Nathan seconds the motion. The motion passed unanimously.

IV. Sexual Harassment Policy

Martin created a separate Sexual Harassment policy as recommended by New York State. It is important to note that all contractors engaged by the CSO must adhere to this policy. All of the CSO Board members are required to have Sexual Harassment training already, so they do not have to go through the training twice if they do not want to. A complaint form and receipt of training certificate need to be attached to the policy.

Action Taken

Jeremy Smith motioned to accept the Sexual Harassment policy on the condition that the necessary complaint form and receipt of training certificate be attached. Mark Hendricks seconds the motion.

The motion was approved unanimously.

V. Other Business

There was no other business discussed.

VI. Adjournment

Jeremy Smith motioned for an adjournment to the meeting. Sean Ward seconds. The meeting was adjourned at 10:00am