



ALBANY CSO Pool Communities

A collaboration between the cities of Albany, Cohoes, Troy, Watervliet & Rensselaer and the Village of Green Island

C/O Capital District Regional Planning Commission One

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Minutes of the Corporation Meeting

Thursday, March 12, 2020

10:00 am

Board Members Present:

Tom Dufresne – Albany Water Board

Bill Simcoe - Albany Water Board

Mark Hendricks – City of Rensselaer

Mark Spain – City of Watervliet Andrew

Golden- City of Troy

Also Present:

Amy Weinstock – CDRPC Staff Martin

Daley – CDRPC Staff Tom White –

CDRPC Staff

Mark Castiglione- CDRPC Staff Mike

Miller- APJVT (CHA)

Tim Murphy – Albany County Water Purification District

I. Call to Order/Roll Call

Board President Bill Simcoe called the meeting to order at 10:04 am.

II. Reading and Approval of Minutes of February 11, 2020

The minutes were distributed before the meeting.

Action Taken

Mark Hendricks made a motion to approve the February 11, 2020 Corporation meeting minutes and Andrew Golden seconded. The motion was approved unanimously.

III. March Financial Report

1) Financial Status

The attached Statement of Financial Position shows a cash balance of \$305,124.78; Combined Communities' Balance of \$305,043.57 and Accounts Payable total of \$0.00.

2) Actual Cost vs 2020 Overall Budget

Project and Administration expenses are invoiced to the communities on an invoice by invoice basis after board approval, grants are accounted for on an accrual basis as anticipated against approved invoices. The corporation records any direct expenditures for work done by a community as a payment to that community's balance, upon the Board's approval, as such, each balance is subject to change as expenditures are received and approved by the Board.

Fiscal YTD expenditures have been approved for a total \$139,178.31; or 00.83% of the FY 2020 Budget for Total Expenses. Expenditures have been submitted and approved for Programmed Construction Projects of \$94,231.92; and Corporation Expenses of \$44,946.39.

2020 Budget Components	Budget Amount	Actual	Completed
Programmed Construction Budget	16,424,000	94,231.92	0.57%
Corp. Admin, PCCM & Misc. Budget	273,350	44,946.39	16.44%
Total	16,697,350	139,178.31	0.83%

3) Communities' Balances as of 02/29/2020

Summary of the Communities Balance Status:

Community	Balance 10/01/2019	Communities Share of Expenditures Invoiced - Oct. 1, 2019 to Date		Communities' Obligations Paid Through	Funds Paid to Communities	Direct Expense Applied net of grants	Balance
		LTCP Projects	Albany CSO Corp Expenses	2/29/2020			2/29/2020
	+	-	-	+	-	+	=
Albany	\$ 532,833.30	55,295.29	26,374.54	-	1,158,819.96	94,231.92	\$ (613,424.57)
Troy	\$ (305,991.06)	32,755.02	15,623.37	1,158,519.96		-	\$ 804,150.52
Cohoes	\$ 127,824.36	2,581.95	1,231.53	127,799.24		-	\$ 251,810.11
Rensselaer	\$ (265,643.41)	2,007.14	957.36	21,021.14		-	\$ (247,586.77)
Watervliet	\$ 77,791.94	1,093.09	521.38	-		-	\$ 76,177.47
Green Island	\$ 5,167.37	499.43	238.22	29,487.08		-	\$ 33,916.80
TOTALS	\$ 171,982.50	\$ 94,231.92	\$ 44,946.39	\$ 1,336,827.42	\$ 1,158,819.96	\$ 94,231.92	\$ 305,043.57

The above does not include any yet to be reported expenditures, adjustments to expenditures or grants, which, when presented and approved by the Board may change Communities' Balances.

IV. Vendor Invoices

The following invoices have been received. Staff is requesting board authorizations to for the following invoices, obtained from the Communities for CSO LTCP work performed during FY2020 up until 3/1/20. Copies of the vendor invoices are provided on the next pages. Pending approval, staff will distribute the invoices to the communities. The change order for the project is in works, and EFC so far has

not voiced any concerns on it. This money will be re-invoiced to the Communities after payment.

Community	Vendor	Invoice	Invoice Date(s)	Associated Work	Invoice Amount
Troy	New Castle	Pay App 1	1/31/20	SSS-08 123/124 Sewer Separation	\$93,731.75
Total					\$93,731.75

Action taken:

Mark Hendricks made a motion to approve the payment of the vendor invoice presented and Chris Wheland seconded it. The motion was approved unanimously.

V. EFC "00" and "01" Financing

ICS Grant with Mereline Project- the costs are higher than anticipated but has been offset with grant funding. They are working thru the list updating their monetary needs. Some adjustments may be needed on certain administrative items, to reflect cost changes in the project lines. Grand Funding has been the basis to do an Exhibit C finance agreement.

VI. Other Business

Albany officials had a meeting with DEC regarding permit modifications on their Big C project. This is a difficult project modification permit to write and will take time. Because of the new rules being imposed for some of the stages of the project, it was determined that Mike Miller will reach out to the DEC to let them know there may be delays in project milestone dates because the permit modification process. It also may affect the date of when final plans will be submitted. If necessary, an extension of deadlines may be requested.

VII. Adjournment

Chris Wheland made a motion to adjourn at 10:38 a.m. and Mark Hendricks seconded it. The motion was approved unanimously. The meeting was adjourned at 10:38 a.m.

Respectfully submitted,
Amy Weinstock, CDRPC Office Manager

Sean E. Ward

Sean Ward
Albany CSO Pool Communities Corporation Secretary