



# ALBANY CSO Pool Communities

A collaboration between the cities of Albany, Cohoes,  
Troy, Watervliet & Rensselaer and the Village of Green Island

C/O Capital District Regional Planning Commission One

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## Minutes of the Corporation Meeting

Thursday, December 10, 2020

10:15 am

Zoom Online Meeting

### Board Members Present:

Bill Simcoe - Albany Water Board

Mark Hendricks – City of Rensselaer

Chris Wheland - City of Troy

Garry Nathan – City of Cohoes

Sean Ward – Village of Green Island

Tom Dufresne – City of Albany

Garry Nathan – City of Cohoes

### Also Present:

Martin Daley – CDRPC Staff

Mark Castiglione – CDRPC Staff

Tim Murphy – Albany County Water Purification District

Mike Miller – APJVT (CHA)

Tom White – CDRPC Staff

“Nancy” - unknown

### I. Call to Order/Roll Call

Board President Bill Simcoe called the meeting to order at 10:17 am. The meeting was held online to comply with EO No. 202.79

Martin noted that Watervliet's Mark Spain has resigned, and he will reach out to the City for apartments of a new designees or alternate.

Gerry Moscinski is retiring from the Sewer District and will no longer be participating in the LTCP effort.

## **II. Draft November 12, 2020 Meeting Minutes**

The minutes distributed prior to the meeting.

### *Action Taken*

Sean Ward made a motion to accept the minutes without reading them and Garry Nathan seconded. The motion passed unanimously.

## **III. Report for the Audit Committee Meeting**

The Committee met immediately prior to the board meeting and recommended the board accept the audit. The Corporation received a clean audit.

The Auditors will amend Note 5, page 11 of the financial report to note that the Corporation does collateralize our account beyond the FDIC insured limit.

### *Action Taken*

Sean Ward made a motion to accept the Audit and Garry Nathan seconded. The motion passed unanimously.

## **IV. Year End Financial Report**

Tom White summarized the financial memo for the year ending 9/30/2020 – which was also included in the Audit report presented to the board.

## **V. IRS 990 and CHAR500 filing**

### *Action Taken*

Sean Ward made a motion to sign the Audit and Chris Wheland seconded. The motion passed unanimously.

## **VI. Summary of Authorities Budget Office End of Year Reports**

Martin summarized the following reports, which are required by the Authority Budget Office (ABO)

- Annual Report
- Investment Report
- Mission Statement and Measurement Report
- Procurement Report
- Real Property Report
- Risk Assessment Report

These reports are submitted to the ABO and posted on the Corporation section of the Website, [www.albanypoolcso.org](http://www.albanypoolcso.org). The reports summarize the activities of the corporation during 2020. There is significant overlap with reports provided to NYSDEC for performance of the program.

Garry Nathan noticed a "2019" date typo and Martin will fix this on the procurement report.

#### *Action Taken*

Garry Nathan made a motion to authorize the submittal of the Annual report as amended the Sean Ward seconded. The motion passed unanimously.

#### **VII. Financial Report as of December 1, 2020**

Tom provided a financial report as of December 1, which was distributed prior to the meeting. There were no changes since last month's report as there was no activity. A check did go out to clear accounts payable. The Corporation has received a check from the City of Cohoes, but it has not been recorded.

#### **VIII. Vendor Invoices**

No vendor invoices were submitted.

#### **IX. Other business**

Martin communicated that since at the last meeting there was some concern about the delay of the RCSD submission of a report back to the NYSDEC on updates to the District Wet Weather Operating Plan and a schedule commitment for improvements proposed in the District's Evaluation of Secondary Clarification Improvements report. Martin reported the District has since submitted comments and commitments to plant improvements, as well as a schedule for the update of the WWOP. It is believed that the District's response to the DEC is approvable and the Department is no longer waiting on District Responses. Martin expressed optimism the project will be able to move forward without stipulated penalties from any delay in response to

DEC comments.

Bill Simcoe provided a cost summary for the Beaver Creek Clean River project with current and projected costs illustrated. The schedule illustrated total costs and contingency allowances. Phase III and Phase IV bids are being reviewed but are above what was budgeted. There is concern Phase V, scheduled to be bid later in the month, will be over budget and the Water Board is working with the Joint Venture Team on methods to obtain more financing and grants. Bid opening for Phase V is anticipated for February. DEC and Albany Water are working on the SPDES permit modification. Albany is responding to comments on the public participation efforts.

Bill reported he anticipated the tunneling would start in the spring.

Garry reported the drawings for Columbia street are at 75%. The city needs to schedule a public meeting, via zoom, to get Columbia St residents' input on the project. Construction may likely occur at night. For the Vliet St, phase II project should be coming in after the holidays with hope it will be eligible for grant programs – notable the Green Infrastructure programs. The “Little C” project is a few years out at the City of Cohoes is concentrating on Columbia and Vliet. They may look for an engineering planning grant offset cost of advancement.

Chris Wheland reported Polk and Tyler St will be coming up for engineering and design, with construction to start near January 2022. They may be looking for GI funding. Carver has been approved for Hoosick St. EFC has a number of contracts and plan and spec to review.

Tim Murphy reported that Arcadis has put a letter together to DEC communicating the discrepancies between the WWOP and Permit as they relate to wet weather flow limits at the plant. This Facility, headworks and disinfection capacity is limited to 45mgd, and there is a reference to 56mgd at the headworks in the permit which is erroneous. The permit may need to modify the permit at some point to reflect new screening efforts. EFC is concerned about screen performance at 56mgd, but the communities are optimistic the permit modification is not needed before the project can begin construction.

There was some concern about the plan and spec review and how EFC and DEC administer the process.

Martin reminded that some board the self-evaluations are needed for the ABO.

## **X. Adjourn**

Garry Nathan made a motion to adjourn and Chris Wheland seconded. The motion passed unanimously, and the meeting ended at 11:05am.

Respectfully submitted,  
Martin Daley, CDRPC Director of Water Quality Programs

*Sean E. Ward*

Sean Ward  
Albany CSO Pool Communities Corporation Secretary