



ALBANY CSO Pool Communities

A collaboration between the cities of Albany, Cohoes,
Troy, Watervliet & Rensselaer and the Village of Green Island

C/O Capital District Regional Planning Commission One

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Minutes of the Corporation Meeting

Thursday, February 11, 2020

10:00 am

Zoom Online Meeting

Board Members Present:

Bill Simcoe - Albany Water Board

Mark Hendricks – City of Rensselaer

Chris Wheland - City of Troy

Joe Semen-Graves – City of Cohoes

Also Present:

Tim Murphy – Albany County Water Purification District

Martin Daley – CDRPC Staff

Tom White – CDRPC Staff

Mark Castiglione- CDRPC Staff

Mike Miller- APJVT (CHA)

I. Call to Order/Roll Call

Board President Bill Simcoe called the meeting to order at 10:00 am. The meeting was held online to comply with NYPAUSE.

II. Reading and Approval of Minutes of January 14, 2020

The minutes were distributed before the meeting. Bill Simcoe asked a date be corrected on the Beaver Creek project's phase V bid opening.

Action taken

Chris Wheland made a motion to dispense with the reading of the minutes and accept them as amended and Mark Hendricks seconded. The motion passed unanimously.

III. Financial Report

Tom White summarized the February 1 Financial Report. The Corporation has a cash balance of \$351k. There are no outstanding payables. We are at .33% of budget for the year. Direct expenses have been applied for Cohoes, but there are no other changes. Community liabilities were also summarized. The IMA obligations between communities for the "Credit" projects, completed and ongoing during the execution of the Order, are not tracked by the corporation beyond being settled as a long term obligation as these obligations are between the pool communities and the cities of Rensselaer and Cohoes, respectively, and there is a settlement instrument in place for communities to settle these obligations outside of the corporation.

IV. Vendor Invoices

The vendor invoices were distributed prior to the meeting. The Corporation submitted one invoice from Mannix Marketing for annual maintenance of the CSO website. The City of Albany submitted an APJVT invoice for design work on the Beaver Creek Clean River Project. The APJVT invoice contained substantial work performed by MWBEs. Bill Simcoe and Mike Miller provided an overview of the work performed under the invoice. The design phase is billed to 94%. EFC has approved the contract and task orders, and some money has been disbursed against the billings. Troy has the opportunity to request a drawdown on the contract.

Action taken

Chris Wheland made a motion to accept the invoices for payment and distribution and Joe Graves seconded. The motion passed unanimously.

Martin will work with EFC and the communities to ensure they have an accurate tally of project costs and what is disbursable.

V. CDRPC Rate Memo

The Capital District Regional Planning Commissions rates (staff rates, fringe and overhead) change each year, mid-year for the Corporation). A memo to the Corporation summarizes these changes. There is change to the contract value, the memo is provided for informational purposes to communicate why first quarter rates are different than second quarter rates in the annual billing CDRPC provides to the Corporation for administration services.

VI. Project Updates

Bill Simcoe summarized the City's five phases of the Beaver Creek Clean River project and their respective status, as well as if contractors have been awarded. Bill also summarized the const summary

for the project, as all bids for all phases have been obtained.

The Albany County Sewer District is preparing a technical memo to NYSDEC and NYSEFC summarizing the expansion capacity of the screens, based upon DEC and EFC comments. The letter is anticipated to be submitted the week of the 15th after the APJVT has a chance to review. It is anticipated this technical memo will satisfy the agency comments on Phase II so it can be noticed to proceed.

The project cost is estimated at \$52m, with a \$3m contingency, an increase of \$10m over the LTCP estimated \$45m cost, however, with the EFC IMG grant, and \$5m of WQIP funding, the project obligation to the communities is estimated to be \$43,294,297. Albany will be seeking additional funding from EFC for the project, both in grant and financing. An amendment on the finance agreements may take three months.

The Water Board is considering an award off all contracts except phase IV, in effort to keep things moving along while additional funding is pursued. The Water Board will discuss how to hold the bid, perhaps a notice of intent to award, with the preferred phase IV contractor and whether some value engineering opportunities. The APJVT will look at the Gantt chart to determine if there are potential delays or changes.

Bill shared a spreadsheet summarizing the Water Board's estimates for the "01" financing. He asked if the estimates were accurate. Polk St. has yet to be determined, the Columbia St project is over the LTCP budget but the City may be bonding the additional \$2m, and will apply for GIGP for Vliet St. The City of Cohoes design work on Columbia St. Phase II is moving along, and the public meetings have been scheduled. The public meetings date is March 4, via Zoom. Bill asked the communities share dollar amounts for their contracts – so he can plug them. Cohoes and Troy will submit those values. Martin reported the 2018-2022 service provider estimates are very conservative, and the amounts illustrated are well above expected costs.

I. Adjourn

Chris Wheland made a motion to adjourn and Mark Hendriks seconded. The motion passed unanimously, and the meeting ended at 10:35am.

Respectfully submitted,
Martin Daley, CDRPC Director of Water Quality Programs

Sean E. Ward

Sean Ward
Albany CSO Pool Communities Corporation Secretary