



ALBANY CSO Pool Communities

A collaboration between the cities of Albany, Cohoes,
Troy, Watervliet & Rensselaer and the Village of Green Island

C/O Capital District Regional Planning Commission

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Minutes of the Corporation Meeting

Thursday, September 9, 2021

10:00am

**Meeting Held Via Zoom and streamed on the CDRPC Youtube
Channel**

Board Members Present:

Bill Simcoe - Albany Water Board
Tom Dufresne – Albany Water Board
Mark Hendricks – City of Rensselaer
Maggie Alix - Village of Green Island
Chris Wheland – City of Troy
Joe Seman Graves – City of Cohoes

Also Present:

Martin Daley – CDRPC Staff
Tom White – CDRPC Staff
Mark Castiglione- CDRPC Staff

I. Call to Order/Roll Call

Board President Bill Simcoe called the meeting to order at 10:10 am.

II. Reading and Approval of Minutes of August 12, 2021

The minutes were distributed before the meeting.

Action taken

Maggie Alix made a motion to dispense with the reading of the minutes and accept them and Jose Graves seconded. The motion passed unanimously.

III. Financial Report

Tom White provided the financial report overview, which was distributed prior to the meeting. No significant changes since last month. CDRPC did For the year the corporation is at roughly 4% of budget for expenses. Corporation expenses are 30% of budget. The community balances were shared. Bill reported the WQIP grant has been run through for the Beaver Creek facility, with the exception of retainage, and the IMG grant line is now being billed.

IV. Audit Committee Report

The Audit Committee met immediately prior to the Corporation meeting and recommended the board authorize the president to execute the West and Co. Audit Engagement letter.

Tom Dufresne made a motion to authorize the president to execute the West and Co. audit engagement letter and Chris Wheland seconded. The motion passed unanimously.

V. Vendor Invoices

Vendor invoices were distributed prior to the meeting and summarized as follows:

- Tri-State Insurance Company of Minnesota, Commercial General Liability: \$546.00
- Greenwich Insurance Company Public Officials Liability Policy: \$4,725
- CHA, SSS-12 Vliet St., \$11,050.00
- CHA, SSS-12 Vliet St., \$31,900.00
- Arcadis, SSS-10 Columbia St. \$21,293.40

Total \$69,514 .00

The insurance bills are due to renew coverage – the GL policy went up by nearly \$500 because of project volume. No grants are associated with these invoices. Maggie Alix made a motion to accept the invoices and process them, Mark Hendricks seconded. The motion passed unanimously. Joe Semen Graves reported that bids have come in for Columbia St. and an award is pending.

VI. Insurance Renewal Policy

Maggie Alix made a motion to authorize the Board President to execute the policies and Tom Dufresne seconded. The motion passed unanimously.

VII. OM&I Plans

DEC contacted CDRPC as to the status of the OM&I plans. Martin reported he communicated to DEC the obligation under the Order for the submission of the plans has been met, and that updates, now required because of physical and operational changes to the regulators, is on to the communities to sent to DEC outside of the Order process.

VIII. EFC Disbursements and Reconciliations

Martin, Chris and Paul Johnson of EFC will meet to develop a cost Exhibit for their "01" financing and work to close out some of the remaining items for the "00" financing to allow Troy to draw down on remaining funds.

IX. Project Updates

Bill Simcoe shared current photos from the construction of the Beaver Creek trunk Sewer. Concrete work is ongoing to pour the floor of the facility. Conversations with Albany County on the actuated gate are continuing.

For Vliet St an on-time delivery of plan and spec is anticipated. Polk St plans are at 60% and it is anticipated the project will be roughly \$800k. On time submittal to DEC is anticipated.

X. Other Business

Martin reported receiving correspondence from a Union College Professor and summarized a letter, distributed via drop box, that asked whether there was reporting error in the 2017 PCCMP, specifically an incorrect rainfall number. Martin requested the board authorize the JVT to look into this potential error and prepare a response to ensure if a correction or clarification is needed in the report or if a response would clarify the data.

Bill requested Martin pass the letter to the JVT for review and if anyone objected to this initiative.

XI. Adjourn

Mark Hendricks made a motion to adjourn, and Chris Wheland seconded. The motion passed unanimously, and the meeting ended at 10:50am. The next meeting is October 14, 2021.

Respectfully submitted,

Martin Daley, CDRPC Director of Water Quality Programs

Andrew Golden
Albany CSO Pool Communities Corporation Secretary