



# ALBANY CSO Pool Communities

A collaboration between the cities of Albany, Cohoes,  
Troy, Watervliet & Rensselaer and the Village of Green Island

## Minutes for Corporation Meeting

Thursday, June 9, 2022

10:00am

### **Board members present**

Bill Simcoe, P.E. – Albany Water Board  
Tom Dufresne - Albany Water Board  
Chris Wheland – City of Troy  
Andrew Golden – City of Troy  
Garry Nathan– City of Cohoes  
Mark Hendricks, P.E. – City of Rensselaer  
Maggie Alix – Village of Green Island (Joining remote)

### **Also Present**

Jessica Carpenter - Albany Water Board  
Martin Daley – CDRPC  
Tom White - CDRPC  
Mark Castiglione – CDRPC

This meeting held via Zoom and live-streamed on the CDRPC YouTube Channel  
([www.youtube.com/channel/UCbAgfmeV6GAxeO66sw\\_74ow/videos](http://www.youtube.com/channel/UCbAgfmeV6GAxeO66sw_74ow/videos))

### **I. Call to Order/Roll Call**

In response to the public health emergency created by Novel Coronavirus (COVID-19), legislation (S.50001/A.40001) has extended virtual access to public meetings under New York State's Open Meetings Law, which allows New Yorkers to virtually participate in local government meetings during the COVID-19 pandemic. Guinness the dog was also present.

### **I. Reading and Acceptance of the Minutes from May 12, 2022**

Meeting minutes were distributed prior to the meeting.

### **Action taken**

Maggie Alix made motion to accept the minutes and Tom Dufresne seconded. The motion passed unanimously.

## **II. Financial Report as of 6/1/22**

Tom White provided a financial report for FY22 up to 6/1/22. Program is 56% to budget, \$15,144,307.40. Community obligations were shared. Tom shared the methodology of how funds in the CSO account would be distributed to the communities – explaining it would be done by age of project balance. Bill Simcoe expressed concern for the cash flow on the Beaver Creek project as the Water Board is fronting the total project cost. Jessica shared how EFC is streamlining the disbursements, so they should be relatively straight forward. As of this meeting, Troy is caught up on disbursements, Cohoes will get one the next week and Watervliet has gotten a disbursement. Jessica can distribute the const summaries and collect the supplemental certificates. Chris Whelend brought up a concern as the City's Comptroller is retiring and execution of the certification may be problematic – so action will be needed by the city to authorize a new person to execute the supplemental certificates. Garry Nathan shared for their projects that have been relying on the City's sewer fund.

## **III. Report from the Finance Committee**

The finance committee met immediately prior to the board meeting.

### **a. Proposed FY2023 Budget\***

The annual corporation budget needs to be presented to the Authority Budget Office 90 days before the start of the fiscal year. Martin summarized the proposed 2023 budget. It will be added to the CSO website when adopted.

#### Action taken

Mark Hendricks made a motion to adopt the FY2023 budget. Andrew Golden seconded. The motion passed unanimously.

### **b. Proposed FY2022 Budget Modification\***

During the coordination with EFC Albany cleared additional contracts for disbursement. Some of these projects and grants that offset costs were in the prior year's budget, specifically SSS-09 (Mereline) and STCF-01,02 (Albany Floatables). The finance committee recommended updating the FY2022 budget to allow the corporation to process and distribute these invoices.

#### Action taken

Tom Dufresne made a motion to adopt the amended FY2022 budget. Garry Nathan seconded. The motion passed unanimously.

## **IV. Vendor Invoices**

Martin summarized the following vendor invoices and presented them for approval. There are two sets of project invoices, the first from FY2022 budget active projects – Vliet, St, Columbia St and Beaver Creek. No grants offset the costs. The invoices were presented separately in case the board didn't amend the FY2022 budget.

Community	Vendor	Invoice	Invoice Date(s)	Associated Work	Invoice Total	Invoice Total After Grant
Cohoes Corporation	Arcadis	34298876	5/17/22	SSS-10 Columbia St.	\$67,193.13	\$67,193.13
Albany	CHA	691816	4/29/22	SSS-12 Vliet St.	\$3,750.00	\$3,750.00
Albany	Jett	Pay App 5	4/29/22	STCF-03	\$274,560.32	\$274,560.32
Albany	Arcadis	0774974	1/11/16	STCF-03	\$2,050.00	\$2,050.00
Albany	Arcadis	0783651	3/21/16	STCF-03	\$1,960.00	\$1,960.00
Albany	Arcadis	0799782	8/11/16	STCF-03	\$2462.50	\$2462.50
Albany	Maloy	Pay App 5	5/31/22	STCF-03	\$4,436.50	\$4,436.50
Albany	Maloy	Pay App 6	5/31/22	STCF-03	\$20,092.94	\$20,092.94
Albany	Rifenburg	Pay App 7	5/27/22	STCF-03	\$487,866.90	\$487,866.90
<b>Total</b>					<b>\$864,327.29</b>	<b>\$864,327.29</b>

**Action taken**

Maggie Alix made a motion to accept and process the invoices as amended, contingent on making them disburseable under the EFC financings of the member communities. Andrew Golden seconded. The motion passed unanimously.

**V. Old Vendor Invoices**

The second set of invoices cover project costs that were carried forward to the amended FY2022 Budget.

Community	Vendor	Invoice	Invoice Date(s)	Associated Work	Invoice Total	Invoice Total After Grant
Albany	Barton & Loguidice	106616	10/18/2019	SSS-09	\$294.00	\$294.00
Albany	Barton & Loguidice	107330	11/20/2019	SSS-09	\$1,093.59	\$1,093.59
Albany	Barton & Loguidice	108082	12/30/2019	SSS-09	\$16,342.13	\$16,342.13
Albany	New Castle	Pay App 4	7/1/20	SSS-09	\$249,615.85	\$125,765.95
Albany	New Castle	Pay App 5*	6/20/20	SSS-09	\$52,732.50	\$52,732.50
Albany	Keller	Pay App 17	9/26/19	STCF-01/02	\$194,085.00	\$194,085.00
Albany	Keller	Pay App 18	10/23/19	STCF-01/02	\$32,400.75	\$32,400.75
Albany	Keller	Pay App 19	4/2/20	STCF-01/02	\$198,569.83	\$198,569.83
Albany	Keller	Pay App 20	12/11/20	STCF-01/02	\$198,569.84	\$198,569.84
<b>Total</b>					<b>\$943,703.49</b>	<b>\$943,703.49</b>

Some grants are associated with the SSS-09 grant, and the grant was partially obligated to New Castle's Pay App 5. An correction was made to the total obligation, reducing the obligation cost to **\$819,853.59**.

**Action taken**

Chris Wheland made a motion to accept and process the invoices as amended. Mark Hendricks seconded. The motion passed unanimously.

## **VI. EFC Disbursements and Reconciliations**

Martin and Bill summarized efforts by Albany and Troy to ensure project costs are disburseable and contract values are correct. Tom Dufresne and Jessica Carpenter were invaluable to this effort. Martin summarized the "00" cost summaries and what appears to be disburseable and what items still had holds.

## **VII. Project Updates**

Bill communicated the Beaver Creek Facility is moving along well. He was able to share current pictures from the project's construction site.

Garry reported site work on Columbia revealed some rock that will need to be removed, but he's optimistic the budget won't need amendment.

Columbia St. phase II is moving along well. The contractor is also working on the Cohoes Bike Path section on either end of the project. An updated schedule has been requested. Test pits are planned to locate water lines.

Polk St. is moving forward and noticed to proceed on time and Luizzi is the contractor. KPI is on site to televise. Only a couple minor issues, but no relining is needed for the 8" brick sewer. Materials have been ordered – only 1700 ft. of work is needed.

Van Buren has been surveyed. Finalization on elevations is needed on connection points. CDM is presenting a couple options for project scope and cost. The deadline for submittal of plan and spec is 10/1/22. NTP is 4/1/23. Troy is putting together applications for grants.

Chris reported Campbell Ave. and under the RR has been relined. So while Cross St. has more work, Chris projects it to be under \$60,000 remaining. EFC review and approval of Troy force account is needed.

Martin reported that 65 projects and programs of the LTCP are done.

Bill reported there are potentially complicating factors in the OGS cooling system, where cooling water from a 72" pipe may be mixing with sewer flow at a trough, 50ft. under the Plaza ramp. A Smart Cover has been installed there. 90MGD of cooling water is drawn from the Hudson River and cycled through the plaza before being discharged. The State is installing baffles in the river. Martin shared data from the sampling program in which late season, dry weather bacterial surges have been observed. These surges could be driven by warmer water or mixing of sewage and cooling water upstream in the system.

Bill reported in 2023 the Beaver Creek Facility will be undergoing calibration and dose testing.

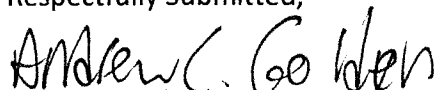
## **VIII. Other Business**

No other business.

## **IX. Adjourn**

Chris Wheland made a motion to adjourn, and Garry Nathan seconded. The motion passed unanimously. The next meeting will be held July 14, 2022.

Respectfully Submitted,

  
Andrew Golden

Board Secretary