



ALBANY CSO Pool Communities

A collaboration between the cities of Albany, Cohoes,
Troy, Watervliet & Rensselaer and the Village of Green Island

Minutes for Corporation Meeting

Thursday, July 14, 2022

10:15am

Meeting Held Via Zoom and streamed on the CDRPC YouTube Channel
(<https://www.youtube.com/watch?v=8z3xxqwaU2I>)

Committee Members Present:

Bill Simcoe, P.E. – Albany Water Board
Chris Wheland – City of Troy
Tom Dufresne - Albany Water Board
Garry Nathan, P.E. – City of Cohoes

Also Present:

Andrew Golden – City of Troy
Mark Hendricks, P.E. – City of Rensselaer
Maggie Alix – Village of Green Island
Jessica Carpenter - Albany Water Board
Mark Castiglione – CDRPC Staff
Martin Daley – CDRPC Staff
Tom White – CDRPC Staff

I. Call to Order/Roll Call

The meeting started at 10:30am and all committee members present.

II. Reading and Acceptance of the June 9, 2022 Minutes

Garry Nathan identified two typos in the section of the minutes relating to project updates. Martin will amend the minutes to remove the duplication.

Action taken

Andrew Golden made a motion to accept the minutes as amended and Maggie Alix seconded. The motion passed unanimously.

III. Financial Report as of 7/1/22

Tom White presented the financial report to the committee. Because Rifenburg's STCF-03 Pay app #6 was rescinded, and the correct pay app #6.

2022 Budget Components	Budget Amount	Actual	Completed
Programmed Construction Budget	26,970,000.00	14,285,670.16	52.968%
Corp. Admin, PCCM & Misc. Budget	229,850.00	72,578.31	31.5764%
Total	27,199.850.00	14,358,248.47	52.78794%

Community	Balance 10/01/2021	Communities Share of Expenditures Invoiced this fiscal year to date Net of Grants		Communities' Obligations Paid Through	Funds Paid to Communities	Direct Expense Applied net of grants	Balance
	Due To Comm. / (Due From)	LTCP Projects	Albany CSO Corp Expenses	6/30/2022			6/30/2022
	+	-	-	+	-	+	=
Albany	\$ 652,107.37	(8,382,831.25)	(14,270.47)	-	(7,219,763.94)	13,933,058.26	\$ (1,031,700.03)
Troy	\$ (307,217.89)	(4,965,698.95)	(8,453.33)	7,642,243.47	-	-	\$ 2,360,873.31
Cohoes	\$ 384,257.87	(391,427.36)	(666.34)	165,411.36	(200,293.77)	341,102.65	\$ 298,384.41
Rensselaer	\$ (377,260.83)	(304,284.77)	(518.00)	134,784.35	-	-	\$ (547,279.26)
Watervliet	\$ (24,337.59)	(165,713.77)	(282.10)	-	-	-	\$ (190,333.47)
Green Island	\$ 1,640.52	(75,714.05)	(128.89)	-	-	-	\$ (74,202.43)
TOTALS	\$ 329,189.44	\$ (14,285,670.16)	\$ (24,319.13)	\$ 7,942,439.18	\$ (7,420,057.71)	\$ 14,274,160.91	\$ 815,742.53

IV. Proposed FY2022 Budget Modification

Martin shared how the 2022 Budget modification proposal was developed. Some project invoices had yet to be submitted to the Corporation (SSS-09 and STCF-01/02) and were awaiting clearance from EFC for disbursement to Albany and Troy. The projects are now fully disburseable and can be acted on by the board, but the committee may wish to recommend a budget modification to include these outstanding expenses in the FY2022 budget before the invoices are considered for approval.

Action taken

Maggie Alix made a motion to amend the FY 2022 Budget. Garry Nathan seconded. The motion passed unanimously.

V. Vendor Invoices

The following vendor invoices were presented for consideration.

Community	Vendor	Invoice	Invoice Date(s)	Associated Work	Invoice Total	Invoice Total After Grant
Corporation	West and Co.	86144	20.12.22	C-7 Audit	\$9,250.00	\$9,250.00
Corporation	CDRPC	Jan 1 – March 31, 2022	4/1/22	C-1 Administration	\$24,019.67	\$8,742.24
Cohoes	Arcadis	34305604	6/24/22	SSS-10 Columbia St.	\$31,796.00	\$31,796.00
Cohoes	Carver	Pay App #2	6/8/22	SSS-10 Columbia St.	\$142,129.47	\$35,532.37
Cohoes	Carver	Pay App #3	6/27/22	SSS-10 Columbia St.	\$357,435.36	\$89,358.84
Albany	Rifenburg	Pay App #6	1/27/22	STCF-03 Beaver Creek	\$597,438.63	\$597,438.63
Albany	Spring Electric	Pay App #5	6/27/22	STCF-03 Beaver Creek	\$8,692.50	\$8,692.50
Albany	Keller	Pay App #6	6/15/22	STCF-03 Beaver Creek	\$160,355.67	\$160,355.67
Total					\$1,331,117.30	\$941,166.25

Martin noted the date of the West and Co. invoice was incorrect, and the services rendered were the 2021 audit and tax prep services. Bill requested the Carver Construction contract be resent to EFC because it does not appear on Albany or Troy "01" financing cost summary sheets. The project's construction phase is in Albany and Troy's "01" financings. The same is true for the Polk St. contract. Martin will submit them to EFC.

Action taken

Garry Nathan made motion to accept and process the invoices. Mark Hendricks seconded. The motion passed unanimously.

VI. "Old" Vendor Invoices

The following vendor invoices were presented for consideration. These were presented separately in case the board wished to defer modification of the FY2022 budget or not amend the budget. The invoices were presented for projects within the LTCP, but as the Corporation operates on a cost incurred basis, the invoices lagged while EFC as making eligibility determination on disbursement capability. The FY022 budget was amended to add and increase lines for the SSS-09 and STCF-01/02 projects accordingly. Martin noted the SSS-09 project was slightly over budget. Bill noted the project was modified from a straight separation project to one that included green infrastructure, and this design allowed the City to leverage a \$500,000 grant, which has been applied to the project cost. The remainder of the grant has been applied to New Castle's Pay App #4.

Community	Vendor	Invoice	Invoice Date(s)	Associated Work	Invoice Total	Invoice Total After Grant
Albany	CHA	10A	1/3/20	STCF-01/02	10,659.72	10,659.72
Albany	CHA	11A	4/20/20	STCF-01/02	\$83,118.12	\$83,118.12
Albany	CHA	12A	5/29/20	STCF-01/02	\$872.50	\$872.50
Albany	CHA	13A	7/29/20	STCF-01/02	\$907.50	\$907.50
Albany	CHA	14A	11/25/20	STCF-01/02	\$1875.00	\$1875.00
Albany	CHA	15A	1/11/21	STCF-01/02	\$2,882.50	\$2,882.50
Sub Total					\$100,315.34	\$100,315.34
Albany	New Castle	Pay App 4	7/1/20	SSS-09	\$249,615.85	125,765.95
Albany	New Castle	Pay App 5*	6/1/20	SSS-09	\$52,732.40	52,732.40
Albany	Barton and Loguidice	106616	10/8/2019	SSS-09	\$294.00	\$294.00
Albany	Barton and Loguidice	107330	11/20/2019	SSS-09	\$1,093.59	\$1,093.59
Albany	Barton and Loguidice	108082	12/30/2019	SSS-09	\$16,342.13	\$16,342.13
Sub Total					\$320,077.97	\$196,228.07
Total					\$420,393.31	\$296,543.41

Action taken

Maggie Alix made motion to accept and process the invoices. Garry Nathan seconded. The motion passed unanimously.

VII. EFC Disbursements and Reconciliations

Martin will re-establish the weekly EFC meetings as there are still several projects in doc collection, restricted or MWBE hold status which prevents EFC from processing disbursements. Jessica has been working closely with Paul to submit disbursement requests for Beaver Creek and these align with Cohoes, Troy and Watervliet, so when other community funds come in the communities should be in position to process and pay the Water Board. Andrew and Chris are working to establish a party to execute the certifications. Martin will also work to ensure Watervliet and Cohoes wires are sent to Albany.

VIII. Project Updates

Bill reported Beaver Creek is moving along well, but a retirement and loss of a project manager at two subcontractors on the project may slow thing down. The city is working with the APJVT to track schedule. The throttling gate upstream of the South Plant headworks has yet to be delivered.

Garry reported Columbia St. is moving along and the rock removal did not present a delay they are concerned about. The contract featured contingencies for this type of work, but a change order is needed. He anticipates modifying lines of the contract and no cost

adjustments as they move on. Vliet St has been mobilized, but there have been a few delays by the contractor to begin work. The project has a December 2023 completion date but an earlier completion date for the contractor. The restoration elements of the project may exceed the completion date, but the operational and construction deadlines for the separation elements of the projects are anticipated to be on time.

Andrew reported Polk is moving along well and because of prior work and inspection done by the City they expect it to be much less than budget.

Bill reminded board members the CFA and WIA applications are out.

IX. August Meeting date

Martin noted he will be unavailable on August 11th. Garry Nathan and Maggie Alix will also be away, as will Tom White.

Action taken

Garry Nathan made motion to hold the August meeting on the 18th. Andrew Golden seconded. The motion passed unanimously.

X. Adjourn

Garry Nathan made a motion to adjourn the meeting. Tom Dufresne seconded. The motion passed unanimously. The meeting adjourned at 11:00am.

Next meeting August 18, 2022