



# ALBANY CSO Pool Communities

A collaboration between the cities of Albany, Cohoes,  
Troy, Watervliet & Rensselaer and the Village of Green Island

## Minutes for Corporation Meeting

Thursday, August 18, 2022

10:00am

Meeting Held Via Zoom and streamed on the CDRPC YouTube Channel  
(<https://www.youtube.com/watch?v=8z3xxqwaU2I>)

Board Members Present:

Bill Simcoe, P.E. – Albany Water Board  
Garry Nathan, P.E. – City of Cohoes  
Andrew Golden – City of Troy  
Mark Hendricks, P.E. – City of Rensselaer  
Maggie Alix – Village of Green Island

Also Present

Jessica Carpenter - Albany Water Board  
Shane Lewis – City of Cohoes  
Mark Castiglione – CDRPC Staff  
Martin Daley – CDRPC Staff  
Tom White – CDRPC Staff  
Tim Murphy – ACWPD  
Mike Miller - CHA

I. Call to Order/Roll Call

The meeting started at 10:00am. Chairman Simcoe conducted the roll call.

II. Reading and Acceptance of the July 14, 2022, Minutes

Martin summarized the minutes.

*Action taken*

Maggie Alix made a motion to accept the minutes as amended and Gary Nathan seconded. The motion passed unanimously.

III. Financial Report

Tom White summarized the financial report as of 8/1/22. Albany has generated a substantial number of invoices that were booked during the past month. The Corporation expense line is nearly at 60% to budget. Tom share community balances. There were no questions on the report.

IV. Insurance policies for FY2022

Martin summarized the two annual insurance policy proposals provided by a broker, Gallagher insurance. The policies cover General Liability and Public Officials Liability. The board needs to authorize the president execute the policies to bind overage. The coverage limits are the same as last year premiums are similar.

Action taken

Andrew Golden made a motion to authorize the board chair to execute the policies and bind overage. Garry Nathan seconded. The motion passed unanimously.

V. Vendor invoices

The following vendor invoices were presented for approval:

Community	Vendor	Invoice	Invoice Date(s)	Associated Work	Invoice Total	Invoice Total After Grant
Corporation	CDRPC	March 1 – June 30, 2022	7/1/22	C-1 Administration	\$30,245.27	\$10,978.50
Corporation	Tri-State Insurance Company of Minnesota	Commercial General Liability Coverage, 2023	8/1/22	C-8 Insurance	\$577.00	\$577.00
Corporation	Professional Risk Solutions, LLC	Nonprofit D&O	8/1/22	C-8 Insurance	\$4,850.00	\$4,850.00
Albany	Keller	Pay App #13	6/1/22	STCF-03 Beaver Creek	\$1,293,198.16	\$1,293,198.16
Albany	Keller	Pay App #14	6/27/22	STCF-03 Beaver Creek	\$784,686.15	\$784,686.15
Cohoes	Carver	Pay App 4	8/2/22	SSS-10 Columbia St.	\$510,424.90	\$382,819.68
Cohoes	Arcadis	34310750	7/25/22	SSS-10 Columbia St.	\$28,657.00	\$28,657.00
<b>Total</b>					<b>\$2,652,638.48</b>	<b>\$2,505,766.49</b>

Efforts are underway to ensure EFC cost summaries are up to date and invoices are disburseable.

Action taken

Garry Nathan made a motion to approve the invoices and distribute them to the communities. Maggie Alix seconded. The motion passed unanimously.

VI. EFC Disbursements and Reconciliations

Martin summarized efforts to reconcile "00" finance expenses with EFC, Albany and Troy. Albany's last portion of "00" is all grant. Albany preparing their "14-04" financing and pursuit of WIIA and IMG grant funding. Bill urged other communities to seek grants. Applications are due September 9<sup>th</sup>. A full day meeting with EFC, Albany and Troy will be held on August 30<sup>th</sup>. Martin will contact Watervliet about securing a disbursement transfer to Albany.

#### VII. Project updates

A letter has been sent to DEC re: the expected March completion date for the Beaver Creek Facility. Concrete work is wrapping up – electrical and HVAC equipment installation is anticipated. No movement on the Phase II sluice gates as of yet. The throttling gate arrival is still anticipated. Bypass pumping will need to take place to enable installation. Tim Murphy reported the new screens at the South Plant are doing well, but conveyor trouble shooting is ongoing. The operation is still in manual mode, and full automation is anticipated.

Garry reported Vliet St. project has lagged and New Castle has yet to mobilize at the site. The consent order completion date is December 2023. The construction completion contract date is June – to enable spring plantings. The City requested a revised, firm schedule. On Columbia St. there have been some utility conflicts impacting the alignment, but these are not anticipated to significantly impact the project's completion deadline. Green infrastructure work is ongoing, but the operation of the project will be achieved by the consent order date.

Polk Street is advancing. Materials are onsite, construction will start in a couple weeks, according to Andrew. The compliance date is 12/15/22. Van Buren is in design, Andrew believes it is near design completion. Van Buren has a plan and spec date due date of 10/1/22.

#### VIII. Other Business

Martin will assemble to semi-annual report that will be submitted to DEC. The report will memorialize the Beaver Creek's anticipated completion date and the anticipated 2024 sampling program.

Several communities have recently underwent, or will undergo, EPA CSO audits.

#### IX. Adjourn

*Maggie made a motion to adjourn the meeting. Mark Hendricks seconded. The motion passed unanimously. The meeting adjourned at 10:30am.*

**Next Meeting September 8, 2022**

*-Andrew C. Golden  
Board Secretary*