



# **ALBANY CSO Pool Communities**

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A collaboration between the cities of Albany, Cohoes,  
Troy, Watervliet & Rensselaer and the Village of Green Island

## **Minutes for Corporation Meeting**

**Thursday, December 8, 2022**

**10:20am**

Meeting Held Via Zoom and streamed on the CDRPC YouTube Channel  
(<https://www.youtube.com/watch?v=Kyqw2xKPAt0> )

**Board Members Present:**

Bill Simcoe, P.E. – Albany Water Board  
Garry Nathan, P.E. – City of Cohoes  
Chris Wheland – City of Troy  
Mark Hendricks, P.E. – City of Rensselaer  
Maggie Alix – Village of Green Island  
Tom Dufresne – Albany Water Board

**Also Present:**

Shane Lewis – City of Cohoes  
Mark Castiglione – CDRPC Staff (joining virtually)  
Martin Daley – CDRPC Staff  
Tom White – CDRPC Staff  
Tim Murphy – ACWPD  
Amy Pedick – West and Company  
Bryan Schlesier West & Company  
Mike Miller – APJVT (joining virtually)  
Jessica Carpenter (joining virtually)

**I. Call to Order/Roll Call**

The meeting started at 10:15am. Chairman Simcoe conducted the roll call.

**II. Reading and Acceptance of the November 12, 2022**

Draft meeting minutes were distributed prior to the meeting. Martin summarized the minutes.

*Action taken*

Garry Nathan made a motion to accept the minutes and Chris Wheland seconded. The motion passed unanimously.

### **III. Financial Report**

Tom White summarized the financial report as of 12/1/22 and shared community balances. The corporation's balance for accounts payable is roughly \$20,878. The program is at 12% budget to year, with pending additions of today's invoices. Combined community balances come to \$80,775. The cash balance of the corporation is \$101,563.25.

Staff is developing a memo to summarize the community obligations as they relate to monument square, cross street and quail, and will adjust community balances based on expected adjustments of communities funding whole shares of the projects.

There were no questions on the report.

### **IV. Report from the Finance Committee**

The finance committee met immediately prior to the board meeting and recommended that the board accept and close out the Financial Reporting Period that ended on 9/30/22.

*Action taken*

Mark Hendricks made a motion to close out FY2022. Maggie Alix seconded. The motion passed unanimously.

### **V. Report from the Audit Committee**

The audit committee met immediately prior to the board meeting and recommended that the board accept the Audit for the period ended that 9/30/22.

*Action taken*

Chris Wheland made a motion to accept the audit. Garry Nathan seconded. The motion passed unanimously.

### **VI. Tax Filings**

Summaries of the 990 and Char 500 were presented to the board.

*Action taken*

Chris Wheland made a motion to authorize the president and treasurer to execute the 990 and CHAR500 tax forms. Garry Nathan seconded. The motion passed unanimously.

### **VI. Directors Evaluation results**

The board reviewed the aggregated survey results of board performance.

*Action taken*

Mark Hendricks made a motion to accept the survey results and Chris Wheland seconded. The motion passed unanimously.

### **VII. Authority Budget office filings**

Martin summarized the following reports to be submitted to the Authority Budget Office:

- a. Annual
- b. Investment

- c. Property
- d. Risk

Garry Nathan presented corrections to the section on project activity as it related to Columbia St. Phase II deadlines.

*Action taken*

Maggie Alix made a motion to accept the reports as amended and file them with the ABO and Chris Wheland seconded. The motion passed unanimously.

**VIII. CDRPC 2022-2023 Contract**

Martin summarized the proposed CDRPC FY 2023 contract for October 2022 – September, 2023. Garry noted some dates were incorrect, carry overs from prior years.

*Action taken*

Gary Nathan made a motion to accept the amended contract and authorize the president to execute the contract and Chris Wheland seconded. The motion passed unanimously.

**IX. Vendor invoices**

The following vendor invoices were presented for approval:

Community	Vendor	Invoice	Invoice Date(s)	Associated Work	Invoice Total	Invoice Total After Grant
Cohoes	Carver Construction	Pay App 8*	8/29/22	SSS-10 Columbia St. Phase II Sewer Separation	\$359,906.34	\$308,485.76
<b>Total</b>					<b>\$359,906.34</b>	<b>\$308,485.76</b>

The Pay App 8 invoice exhausts the City of Cohoes WQIP grant for Columbia St. Phase II.

*Action taken*

Chris Wheland made a motion to approve the invoices as presented and distribute them to the communities. Maggie Alix seconded. The motion passed unanimously.

**IX. EFC Disbursements and Reconciliations**

Albany, Troy, EFC and CDRPC have a meeting slated for later in the month to reconcile projects within the 00 financing. Work to ensure disburseable expenses is ongoing.

**X. Project Updates**

Bill Simcoe shared updates on STCF-03, the Beaver Creek Clean River Facility. Delays due to supply chain issues and manpower have been setting the timeline back. Albany has been in constant communication with the DEC about the delays and their impact on the schedule, and a modification request will be drafted and submitted to the Agency for consideration.

Garry reported Columbia St. has wrapped up for the most part, with restoration work scheduled for the spring. Vliet St. has yet to begin construction, but staging is in place. The project is behind the contract schedule, but still on track to meet the LTCP deadline.

#### **XI. Other Business**

The board discussed opportunities provided by the BIL legislation. Concern was expressed over Build America, Buy America (BABA) requirements that may lead to scarcity and source challenges. Bill Simcoe urged the communities to aggressively pursue grant for remaining LTCP projects.

Reconciliation with EFC is ongoing to dial in project costs and eligibility.

#### **XII. Adjourn**

*Garry Nathan made a motion to adjourn the meeting and Chris Wheland seconded. The motion passed unanimously. The meeting adjourned at 10:45am.*

**Next Meeting January 12, 2023**

Andrew Golden

~ Secretary