



ALBANY CSO Pool Communities

A collaboration between the cities of Albany, Cohoes,
Troy, Watervliet & Rensselaer and the Village of Green Island

Minutes for Corporation Annual Meeting

Thursday, January 12, 2023

10:20am

Meeting Held Via Zoom and streamed on the CDRPC YouTube Channel
(<https://www.youtube.com/watch?v=Kyqw2xKPAt0>)

Board Members Present:

Bill Simcoe, P.E. – Albany Water Board
Tom Dufresne – Albany Water Board
Garry Nathan, P.E. – City of Cohoes
Chris Wheland – City of Troy
Mark Hendricks, P.E. – City of Rensselaer
Maggie Alix – Village of Green Island

Also Present:

Shane Lewis – City of Cohoes
Mark Castiglione – CDRPC Staff
Martin Daley – CDRPC Staff
Tom White – CDRPC Staff
Tim Murphy – ACWPD
Mike Miller – APJVT (joining virtually)

I. Call to Order/Roll Call

The meeting started at 10:20am. Chairman Simcoe conducted the roll call.

II. Appointments

The City of Cohoes has submitted a nomination letter for Shane Lewis to be the alternate for the City of Cohoes.

Action taken

Maggie Alix made a motion accept Shane Lewis as a City of Cohoes alternate representative and Andrew Golden seconded. The motion passed unanimously.

III. Elections of officers

A slate of officers, with no changes to the current structure, was distributed prior to the meeting. The slate proposed is as follows:

- Bill Simcoe, President
- Chris Wheland, Vice President
- Tom Dufresne, Treasurer
- Andrew Golden, Secretary

Action taken

Garry Nathan made a motion to elect the slate of officers as presented and Maggie Alix seconded. The motion passed unanimously.

I. Reading and Acceptance of the December 8, 2022 Minutes

Draft meeting minutes were distributed prior to the meeting. Martin summarized the minutes.

Action taken

Garry Nathan made a motion to accept the minutes and Andrew Golden seconded. The motion passed unanimously.

II. Financial Report

Tom White summarized the financial report as of 1/1/23 and shared community balances.

The attached Statement of Financial Position shows a cash balance of \$80,775.47; Accounts Receivable of \$0.00; Combined Communities' Balance of \$80,775.47 and Accounts Payable total of \$0.00. As of December 31, 2022, Fiscal YTD 2023 total expenditures have been reported and approved for LTCP expenditures of \$3,505,723.17, and administrative expenditures of \$0.00. For the fiscal year expenses are at 17.4% of budget.

There were no questions on the report.

III. Vendor invoices

The following vendor invoices were presented for approval.

Community	Vendor	Invoice	Invoice Date(s)	Associated Work	Invoice Total	Invoice Total After Grant
Tray	CDM Smith	1	3/25/21	SSS-11 Polk St.	\$2,474.00	\$2,474.00
Tray	CDM Smith	2	4/30/21	SSS-11 Polk St.	\$3,412.00	\$3,412.00
Tray	CDM Smith	3	5/19/21	SSS-11 Polk St.	\$4,797.00	\$4,797.00
Tray	CDM Smith	4	6/22/21	SSS-11 Polk St.	\$7,793.00	\$7,793.00
Tray	CDM Smith	5	7/20/21	SSS-11 Polk St.	\$45,508.00	\$45,508.00
Tray	CDM Smith	6	9/21/21	SSS-11 Polk St.	\$4,716.00	\$4,716.00
Tray	CDM Smith	7	10/20/21	SSS-11 Polk St.	\$19,290.00	\$19,290.00
Tray	CDM Smith	8	12/15/21	SSS-11 Polk St.	\$1,567.00	\$1,567.00
Tray	CDM Smith	9	1/20/22	SSS-11 Polk St.	\$13,410.00	\$13,410.00
Tray	CDM Smith	10	2/22/22	SSS-11 Polk St.	\$10,802.00	\$10,802.00
Tray	CDM Smith	11	3/18/22	SSS-11 Polk St.	\$6,357.00	\$6,357.00
Tray	CDM Smith	12	4/20/22	SSS-11 Polk St.	\$5,574.00	\$5,574.00
Tray	CDM Smith	13	6/14/22	SSS-11 Polk St.	\$3,527.00	\$3,527.00
Tray	CDM Smith	14	7/20/22	SSS-11 Polk St.	\$3,637.00	\$3,637.00
Tray	CDM Smith	15	8/22/22	SSS-11 Polk St.	\$1,504.00	\$1,504.00
Tray	CDM Smith	16	11/21/22	SSS-11 Polk St.	\$9,332.00	\$9,332.00
				SSS-11 Subtotal	\$143,700.00	\$143,700.00
Tray	CDM Smith	1	4/20/22	SSS-13 Van Buren	\$3,227.00	\$3,227.00
Tray	CDM Smith	2	6/14/22	SSS-13 Van Buren	\$3,502.00	\$3,502.00
Tray	CDM Smith	3	7/20/22	SSS-13 Van Buren	\$73,020.93	\$73,020.93
Tray	CDM Smith	4	8/22/22	SSS-13 Van Buren	\$8,564.00	\$8,564.00
Tray	CDM Smith	5	9/15/22	SSS-13 Van Buren	\$6,774.00	\$6,774.00
Tray	CDM Smith	6	10/18/22	SSS-13 Van Buren	\$8,512.07	\$8,512.07
				SSS-13 Subtotal	\$103,600.00	\$103,600.00
Corporation	West & Co.	90171	12/5/22	C-7 Audit and Tax	\$5,000.00	\$5,000.00
Cohoes	Arcadis	34331198	11/10/22	SSS-10 Columbia	\$30,169.00	\$30,169.00
				Total	\$252,900.00	\$252,900.00

Action taken

Garry Nathan made a motion to approve the invoices as presented and distribute them to the communities. Andrew Golden seconded. The motion passed unanimously.

June 15th is the construction deadline for Vliet St. and the City of Cohoes is pressing to ensure on time completion for that project. Engineering costs for Van Buren and Polk are 1st Trache, "00" expenses.

IX. Community Reconciliation

Martin distributed a document to communities to record and memorialize the impacts of the reconciliations. The memo was prepared so that the cash reconciliations could be settled as part of the financial reconciliation in the financial report. Revised community obligations as they relate to project cost share revisions to Monument Square, Cross Street and Quail St projects will be incorporated into community balances.

Action taken

Garry Nathan made a motion to accept the reconciliations as presented and Maggie Alix seconded. The motion passed unanimously.

EFC Disbursements and Reconciliations

A meeting was held with EFC to reconcile community and project balances, including the LTCP development under the LTCP, costs that may have been disburseable, if approved, by EFC. After calculating outstanding project costs, Albany and Troy determined they would be able to maximize principle reduction grant funds tied to the CWSRF financing without relying on the LTCP development costs.

X. Project Updates

Martin urged the City of Troy to pursue WQIP grants and offered to provide grant writing and administrative support. He stressed much of the regulatory obligations imposed by WQIP will be in place for EFC anyway.

Garry reported Columbia St. has wrapped up for the most part, with restoration work scheduled for the spring. Vliet St. has yet to begin construction, but staging is in place. The project has already been functioning and performed well during recent storms.

New Castle is doing earth work on Vliet. They're also doing sewer camera work. The boring contractor will be on site soon, too, likely in the next couple of weeks.

Bill Simcoe shared updates on STCF-03, the Beaver Creek Clean River Facility. A stairwell has been installed.

Van Buren went out to bid and the City is anticipating DEC comments. A meeting between the City and Luizzi on Polk costs was recently held and invoices will be submitted afterwards.

XI. Other Business

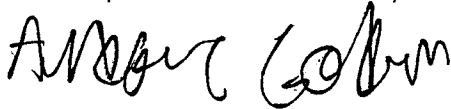
There was some discussion on how the CSO Annual BMP reports collected LTCP data and how to reflect plan progress. Martin reminded the board the CSO website, <https://www.albanypoolcso.org/> should satisfy the DEC's requests.

The Albany Water Authority is looking into the BIL funding program for their tide gates.

XII. Adjourn

Action Taken

Garry Nathan made a motion to adjourn the meeting and Maggie Alix seconded. The motion passed unanimously. The meeting adjourned at 10:45am.



Next Meeting February 9, 2023

- Secretary