



# ALBANY CSO Pool Communities

A collaboration between the cities of Albany, Cohoes,  
Troy, Watervliet & Rensselaer and the Village of Green Island

## Minutes for Corporation Annual Meeting

Thursday, March 9, 2023

10:00am

Meeting Held Via Zoom and streamed on the CDRPC YouTube Channel  
(<https://www.youtube.com/watch?v=Kyqgw2xKPAt0>)

### Board Members Present:

Bill Simcoe, P.E. – Albany Water Board  
Garry Nathan, P.E. – City of Cohoes  
Shane Lewis, P.E. – City of Cohoes  
Chris Wheland – City of Troy  
William Smart, P.E. – City of Rensselaer  
Maggie Alix – Village of Green Island  
Dave Dressel, P.E. – City of Watervliet  
Tom Dufresne – Albany Water Board

### Also Present:

Mark Castiglione – CDRPC Staff  
Martin Daley – CDRPC Staff  
Tom White – CDRPC Staff  
Mike Miller – APJVT (joining remotely)  
Tim Murphy - ACWPD

### I. Call to Order/Roll Call

The meeting started at 10:00am. Chairman Simcoe conducted the roll call.

### I. Reading and Acceptance of the February 9, 2023, Minutes

Draft meeting minutes were distributed prior to the meeting. Martin summarized the minutes.

#### *Action taken*

Bill noted Albany's financing is delayed from going long term. Troy's "00" financing is scheduled to go long term in March. Albany and Troy are not looking to finance early LTCP costs. Under updates the completion date (both construction and permit date) for Beaver

creek is in March 2024. A reference was added in regard to screen improvements at the north plant which would require a new IMA.

*Action Taken*

Maggie Alix made a motion to accept the minutes as amended and Chris Wheland seconded. The motion passed unanimously.

**II. Financial Report**

Tom White summarized the financial report as of 3/1/23 and shared community balances.

The attached Statement of Financial Position shows a cash balance of approximately \$145,000. For the fiscal year expenses are at 22% of the budget.

There were no questions about the report.

**III. Vendor invoices**

The following vendor invoices were presented for approval.

Community	Vendor	Invoice	Invoice Date(s)	Associated Work	Invoice Total	Invoice for Corporation Total After Grant Applied
City of Cohoes	New Castle	Pay App 2	1/30/23	888-12 Vliet St.	\$185,355.00	\$18,535.00
Albany Water Board	DiGesere	Pay App 8	1/31/23	STCF-03 – Ph5P	\$29,978.53	\$29,978.53
Albany Water Board	DiGesere	Pay App 9	9/30/22	STCF-03 – Ph5	\$394,511.25	\$394,511.25
Albany Water Board	DiGesere	Pay App 10	10/31/22	STCF-03 – Ph5	\$11,637.50	\$11,637.50
Albany Water Board	DiGesere	Pay App 11	11/30/22	STCF-03 – Ph5	\$8,835.00	\$8,835.00
Albany Water Board	Jett	Pay App 8	9/6/22	STCF-03 – Ph2G	\$39,365.62	\$39,365.62
Albany Water Board	Jett	Pay App 9	9/6/22	STCF-03 – Ph2G	\$42,279.86	\$42,279.86
Albany Water Board	Kasseman	Pay App 1	8/1/22	STCF-03 – Ph2E	\$246,879.07	\$246,879.07
Albany Water Board	Kasseman	Pay App 2	10/1/22	STCF-03 – Ph2E	\$53,516.11	\$53,516.11
Albany Water Board	Kasseman	Pay App 3		STCF-03 – Ph2E	\$86,381.55	\$86,381.55
Albany Water Board	Keller	Pay App 18	11/7/22	STCF-03 – Ph5G	\$758,572.77	\$758,572.77

Albany Water Board	Keller	Pay App 19		STCF-03 – Ph5G	5,783,283.73	5,783,283.73
Albany Water Board	Keller	Pay App 20		STCF-03 – Ph5G	51,211,290.84	51,211,290.84
<b>Invoice Total</b>					<b>\$3,851,886.83</b>	<b>\$3,685,066.83</b>
					Invoice Total	Invoice for Corporation Total After Grant Applied

*Action taken*

Garry Nathan made a motion to approve the invoices as presented and distribute them to the communities. Chris Wheland seconded. The motion passed unanimously.

**IV. CDRPC Memo on Rate Adjustments and Staff Changes**

Martin shared and summarized a memo that was prepared to communicate CDRPC staff, fringe and overhead rates. The rate changes does not impact the not-to-exceed value of the contract. Martin Daley is stepping down from full time employment at CDRPC to accept a position at the City of Albany. He will remain on as a part time employee to help assist the CSO LTCP continue with minimal impact to project timetables and financial aspects of the project.

**V. EFC Disbursements and Reconciliations**

Bill Simcoe shared the progress in closing out the “00” financing and bringing it to long term. The City is working to ensure all project costs within the financing can be disbursed against. The “01” is getting another short term amendment. There was discussion about efforts to meet EFC guidelines on wage rates, MWBE requirements and challenges at EFC in regards to tracking projects and document collection. Bill noted the City needs to be made whole on disbursements to other communities for Beaver Creek expenses.

Several senior officials from EFC will be making a site visit to the Beaver Creek Facility on March 10.

**VI. Project Updates**

Columbia St. restoration work will resume when asphalt plants reopen. The boring is done on Vliet St. and Johnson St. remains. Mike Miller added the other bore week is anticipated to be done by St. Patrick’s Day. Stone walls are being installed along the intermittent stream. Van Buren has been put out to bid and the opening date is March 29. EFC has provided comments. For Cross St. Phase II, the City completed to project after the tributary sampling several years ago. Chris will review the project and work to certify as completed if needed.

**IX. Other Business**

A request was received from the City of Rensselaer asking for a letter of support for a grant that would be used on Forbes avenue, of awarded, which would reduce CSO flow. William Smart from the City summarized the project.

reminded the board that financial disclosures are being collected.

*Action taken*

Garry Nathan made a motion to have staff submit a letter of support presented and Maggie Alix seconded. The motion passed unanimously.

**X. Adjourn**

*Action Taken*

Garry Nathan made a motion to adjourn the meeting and Chris Wheland seconded. The motion passed unanimously. The meeting adjourned at 12:40pm.

**Next Meeting April 13, 2023**

DRAFT