



# ALBANY CSO Pool Communities

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A collaboration between the cities of Albany, Cohoes,  
Troy, Watervliet & Rensselaer and the Village of Green Island

## Minutes for Corporation Meeting

Thursday, July 13, 2023

10:00am

Meeting Held Via Zoom and streamed on the CDRPC YouTube Channel  
(<https://www.youtube.com/watch?v=Kyqw2xKPAt0>)

Board Members Present:

Bill Simcoe, P.E. – Albany Water Board

Garry Nathan, P.E. – City of Cohoes

Chris Wheland – City of Troy

Maggie Alix – Village of Green Island

Dave Dressel – City of Watervliet

Also Present:

Mark Castiglione – CDRPC Staff Tom White – CDRPC Staff

Mike Miller- APJVT- joining remotely

### **I. Call to Order/Roll Call**

Chairman Simcoe conducted the roll call. The meeting was called to order 10:00 a.m.

### **II. Reading and Acceptance of the June 8, 2023, Minutes**

Draft meeting minutes were distributed prior to the meeting. After a brief discussion on changes listed below, the vote was held to accept them.

Remove has IIA is new throttling gate EFC decided had to get, two separate contracts but associated with Project from Columbia Street Phase II line. That belongs with Beaver Creek.

Typo under VI- should be closing not closings.

Typo under VIII- should be bypasses, not bypasses.

*Action Taken*

Chris Wheland made a motion to accept the minutes as amended and Gary Nathant seconded. The motion passed unanimously.

**III. Financial Report**

Tom White summarized the financial report as of 7/1/23 and shared community balances. The attached Statement of Financial Position shows a cash balance of \$47,412.44; Accounts Receivable of \$0.00; Combined Communities' Balance of \$47,412.44 and Accounts Payable total of \$0.00.

**Actual Cost vs 2023 Overall Budget**

Project and Administration expenses are invoiced to the communities on an invoice-by-invoice basis after board approval, grants are accounted for on an accrual basis as anticipated against approved invoices. The corporation records direct expenditures for work done by a community as a payment to that community's balance, upon the Board's approval.

As of June 30, 2023, Fiscal YTD 2023 total expenditures have been reported and approved for LTCP expenditures of \$13,330,286.94: and administrative expenditures of \$43,479.98.

2023 Budget Components	Budget Amount	Actual	Completed
Programmed Construction Budget	19,969,750.00	13,330,286.94	66.752%
Corp. Admin, PCCM & Misc. Budget	201,000.00	43,479.98	21.632%
<b>Total</b>	<b>20,170,750.00</b>	<b>13,373,766.79</b>	<b>66.303%</b>

> *Summary of the Communities Balance Status:*

Community	Balance	Communities Share of Expenditures Invoiced this fiscal year to date		Communities' Obligations Paid Through	Funds Paid to Communities	Direct Expense Applied net of grants	Balance	Re-allocate costs Fully Absorbed by Host Community	Adjusted Balance Due to (from) Communities
	10/01/2022	LTCP Projects	Albany CSO Corp Expenses	6/30/2023			6/30/2023		6/30/2023
	+	-	-	+	-	+	=		
Albany	\$ (612,297.90)	(6,922,738.45)	(13,087.02)		(4,942,155.83)	10,492,298.57	\$ (1,997,980.63)	99,168.24	\$ (1,898,812.39)
Troy	\$ 605,695.82	(4,100,790.54)	(7,752.30)	4,152,596.14		356,774.66	\$ 1,006,523.79	(190,654.20)	\$ 815,869.59
Cohoes	\$ 1,062,700.04	(323,249.89)	(611.08)	271,519.90	(593,043.82)	1,108,167.96	\$ 1,525,483.10	38,212.13	\$ 1,563,695.23
Rensselaer	\$ (335,612.40)	(251,285.50)	(475.04)	187,213.10			\$ (400,159.83)	29,705.05	\$ (370,454.79)
Watervliet	\$ (248,906.71)	(136,850.32)	(258.71)	304,446.05			\$ (81,569.69)	16,177.40	\$ (65,392.29)
Green Island	\$ 4,611.83	(62,526.44)	(118.20)	53,148.51			\$ (4,884.30)	7,391.40	\$ 2,507.10
<b>TOTALS</b>	<b>\$ 476,190.68</b>	<b>\$ (11,797,441.13)</b>	<b>\$(22,302.35)</b>	<b>\$ 4,968,923.70</b>	<b>\$(5,535,199.65)</b>	<b>\$ 11,957,241.19</b>	<b>\$ 47,412.44</b>	<b>\$ 0.00</b>	<b>\$ 47,412.44</b>

The above does not include any yet to be reported expenditures, adjustments to expenditures or grants, which, when presented and approved by the Board may change Communities' Balances. The above balance represents the net amount, as of the date of the report, each individual Community has invested in the pooled community body of work. Negative numbers represent the amount that is owed by the individual community to the Albany CSO Pool Community Corporation.

#### IV. Vendor invoices

The following vendor invoices were presented for approval. Most of these invoices are for projects that are at or near completion.

Community	Vendor	Invoice	Invoice Date(s)	Associated Work	Invoice Total	Invoice for Corporation Total After Grant Applied
Cohoes	Arcadis	Pay App 17	4/23/24	555-10 Columbia Street Sewer Rehabilitation	\$52,481.25	\$52,481.25
Cohoes	Carver	Pay App 10	6/1/23	555-10 Columbia St Sewer Separation	\$98,679.02	\$98,679.02
Cohoes	Carver	Pay App 11	6/14/23	555-10 Columbia St Sewer Separation	\$171,166.15	\$171,166.15
Troy	Luizzi	Pay App 1	7/6/23	555-11 Polk St. Sewer Separation	\$68,925.35	\$68,925.35
Troy	Luizzi	Pay App 2	8/10/22	555-11 Polk St. Sewer Separation	\$146,664.04	\$146,664.04
Troy	Luizzi	Pay App 3	11/20/22	555-11 Polk St. Sewer Separation	\$583,491.71	\$583,491.71
Troy	Luizzi	Pay App 4	2/23/23	555-11 Polk St. Sewer Separation	\$24,999.60	\$24,999.60
Albany	Keller	Pay App 24	5/5/23	STCF-03 Beaver Creek	\$758,656.07	\$758,656.07
Albany	Keller	Pay App 25	6/7/23	STCF-03 Beaver Creek	\$453,131.44	\$453,131.44
Albany	Kassehman	Pay App 8	5/17/23	STCF-03 Beaver Creek	\$32,781.65	\$32,781.65
Albany	Dipesere	Pay App 16	5/32/23	STCF-03 Beaver Creek	\$10,909.89	\$10,909.89
<b>Invoice Total</b>					<b>\$2,349,404.92</b>	<b>\$2,349,404.92</b>
Pending approval, staff will distribute community invoices to the communities.					<b>Invoice Total</b>	<b>Invoice for Corporation Total After Grant Applied</b>

The work on Polk Street is disburseable and completed a while back.

The Columbia Street project is almost done. Waiting for plantings, bio gardens. A little masonry work needs to be done on a wall near new discharge. It has been paved, the sidewalks are in and the striping is done. It was certified because it was operational.

Vliet Street will be getting applications. Done, needs minor plants to be planted in one area, and then need to get grass hydroseeded. Otherwise, no problems and looks good. We will need certification but the contract ends Jul 28th, and order says December 15th. In good time.

#### Action Taken

Maggie Alix made a motion to approve the invoices and Chris Wheland seconded it. The motion passed unanimously.

## V. SharePoint Memo

At current, CSO Corporation files are accessible via OneDrive and the link to OneDrive folders may be accessed by anyone provided with a login and password. CDRPC has a Sharepoint site, and it has been set up for CSO Corporation so that One Drive can be removed off. Each individual will be a member of the SharePoint site, attached to an email address. Alternate users can be included with permission levels varying by their needs.

## VI. EFC Disbursements and reconciliations & Project Updates

Missed bi-weekly meeting due to the holiday.

Columbia Street- had sign offs with EFC and everything should be dispersable. Everybody can draw down when the money is available.

Vliet Street- still waiting on a few things- received the documentation checklist, and most items were received. Waiting on a few things from the contractor and will send all at one time.

Albany is closing on amendments to one charge with extends maturity on Columbia and Vliet street and Polk Street since would not make it for the September deadline for closing long term.

Close to final number on Columbia Street on the next change order- around \$350-\$400,000. Still need to agree on a few line items of the report.

Beaver Creek Contract Costs								
Project	Original Contract	Change Orders	Total Contract	Current			Contractor	Contract #
				Paid	App #	Percent		
Phase 1G	\$ 472,000.00	\$ (70,141.22)	\$ 401,858.78	\$ 401,858.78	7	100%	James H. Maloy, Inc.	9122
Phase 2G	\$ 1,939,000.00	\$ 75,786.33	\$ 2,014,786.33	\$ 1,910,298.46	9	95%	Jett Industries, Inc.	9130
Phase 2E	\$ 160,000.00	\$ (15,840.00)	\$ 144,160.00	\$ 144,160.00	6	100%	Spring Electric, Inc.	9131
Phase 2aG	\$ 533,592.00	\$ 11,497.00	\$ 545,089.00	\$ 413,579.00	3	76%	Wm J. Keller & Sons Construction Corp	9193
Phase 3G	\$ 5,770,000.00	\$ 162,183.00	\$ 5,932,183.00	\$ 5,694,340.00	26	96%	Wm J. Keller & Sons Construction Corp	9140
Phase 4G	\$ 8,695,313.00	\$ (1,227,083.55)	\$ 7,468,229.45	\$ 7,468,229.45	8	100%	Rifenburg Contracting Corp.	9160
Phase 5G	\$ 26,877,672.00	\$ 1,717,294.80	\$ 28,594,966.80	\$ 24,476,082.68	26	86%	Wm J. Keller & Sons Construction Corp.	9140
Phase 5E	\$ 1,733,927.00	\$ 61,197.35	\$ 1,795,124.35	\$ 1,102,959.36	9	61%	Kasselmann Electric Co., Inc.	9141
Phase 5H	\$ 959,000.00	\$ (13,474.90)	\$ 945,525.10	\$ 825,972.84	16	87%	DiGesare Mechanical, Inc.	9146
Phase 5P	\$ 304,000.00	\$ -	\$ 304,000.00	\$ 155,598.28	12	51%	DiGesare Mechanical, Inc.	9145
<b>Total</b>	<b>\$ 47,444,504.00</b>	<b>\$ 701,418.81</b>	<b>\$ 48,145,922.81</b>	<b>\$ 42,593,078.85</b>		<b>88%</b>		
	CO % of contract =		1.48%					
<b>Phase 5 Totals</b>	<b>\$ 35,644,599.00</b>	<b>\$ 1,927,200.25</b>	<b>\$ 37,571,799.25</b>	<b>\$ 32,254,953.16</b>		<b>85.85%</b>	<b>Change Order Percent of Contract =</b>	<b>5.41%</b>

Beaver Creek still has odor control problem. The storms are opening the top of the Creek and new channels and dam need to be made. Piping is there to bypass the existing creek and get water to the treatment plant. The main flow will eventually go to the treatment facility, but if water gets too high, it will go down the original wall. The heavy rain has been causing delays to the work. There will be more paths for the water to go down to the facility when this is completed.

Complaints from County Water Purification District about how the conveyor system works for the screening project at the South Point. They still haven't done a startup with that throttling gate, but all the parts are in and finishing up the control panel.

## VII. Other Business

Operation Costs- Big C- Do not think an IMA is needed. Rely on existing IMA for now. Separate budget accounts will be set up to identify how costs will be tracked. Can draft a new IMA with what may be needed, not an amendment to current one. This year not going to be in operations, but next year will be. There will be a wet weather plan to be done at end of first season, then sampling program, to see if work is meeting the intent of consent order.

## VIII. Adjournment

Gary Nathan made a motion to adjourn and Maggie Alix seconded it. The motion passed unanimously. The meeting was adjourned at 10:31 a.m.

Andrea C. Golden

**Next Meeting August 10, 2023**