



C/O Capital District Regional Planning Commission
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Minutes for Corporation Meeting Thursday, May 9, 2024, 10:00 am

This meeting was held at the offices of CDRPC. Accessible via Zoom and live streamed on the CDRPC YouTube Channel:

www.youtube.com/channel/UCbAgfmeV6GAxeO66sw_74ow/videos

Board Members/Designees Present:

Bill Simcoe, P.E. – Albany Water Board
Christopher Powers – Albany Water Board
Derrick Gardner - Rensselaer County Sewer District
Garry Nathan, P.E. – City of Cohoes / Village of Green Island
William Smart – City of Rensselaer
Andrew Golden – City of Troy
Maggie Alix- Village of Green Island

Also Present:

Mark Castiglione – CDRPC Staff
Tom White – CDRPC Staff
Mike Miller – APJVT via zoom platform.

I. Call to Order/Roll Call

President Simcoe conducted the roll call. The meeting was called to order at 10:03 a.m.

II. Reading and Acceptance of the April 11, 2024, Minutes

Draft meeting minutes were distributed prior to the meeting. No corrections noted.

Action Taken

Maggie Alix made a motion to accept the minutes and Garry Nathan seconded it. William Smart abstained since he was not in attendance at that meeting. The motion was approved.

III. Financial Report as of 5/1/24

Financial Status

The attached Statement of Financial Position shows a cash balance of \$12,178.55; Accounts Receivable of \$0.00; Combined Communities' Balance of \$12,178.55 and Accounts Payable total of \$0.00.

Actual Cost vs 2024 Overall Budget

Project and Administration expenses are invoiced to the communities on an invoice-by-invoice basis after board approval, grants are accounted for on an accrual basis as anticipated against approved invoices. The corporation records direct expenditures for work done by a community as a payment to that community's balance, upon the Board's approval.

As of April 30, 2024, Fiscal YTD 2024 total expenditures have been reported and approved for LTCP expenditures of \$9,097,796.67 and administrative expenditures of \$21,710.92.

2024 Budget Components	Budget Amount	Actual	Completed
Programmed Construction Budget	10,415,000.00	9,097,796.67	87.353%
Corp. Admin, PCCM & Misc. Budget	201,000.00	21,710.92	10.801%
Total	10,616,000.00	9,119,507.59	85.903%

3.) Communities' Balances as of 04/30/2024

➤ Summary of the Communities Balance Status:

Community	Balance 10/01/2023	Communities Share of Expenditures Invoiced this fiscal year to date Net of Grants		Communities' Obligations Paid Through 4/30/2024	Funds Paid to Commuities	Direct Expense Applied net of grants	Balance 4/30/2024
		Due To Comm. (Due From)	LTCP Projects				
	+	-	-	+	-	+	=
Albany	\$ (2,324,857.86)	(5,157,880.56)	(8,351.45)	-	(2,625,109.82)	6,661,824.14	\$ (3,454,375.56)
Troy	\$ 465,761.81	(3,055,349.84)	(4,947.11)	2,194,909.10		-	\$ (399,626.04)
Cohoes	\$ 2,449,932.71	(240,841.73)	(389.96)	130,079.88	-	2,128,020.04	\$ 4,466,800.94
Rensselaer	\$ (442,432.02)	(187,223.68)	(303.15)	300,120.84			\$ (329,838.01)
Watervliet	\$ (104,591.16)	(101,962.19)	(165.09)	-			\$ (206,718.45)
Green Island	\$ (17,402.73)	(46,586.17)	(75.43)	-			\$ (64,064.34)
TOTALS	\$ 26,410.75	\$ (8,789,844.18)	\$ (14,232.20)	\$ 2,625,109.82	\$ (2,625,109.82)	\$ 8,789,844.18	\$ 12,178.55

The above does not include any yet to be reported expenditures, adjustments to expenditures or grants, which, when presented and approved by the Board may change Communities' Balances.

The above balance represents the net amount, as of the date of the report, each individual Community has invested in the pooled community body of work. Negative numbers represent the amount that is owed by the individual community to the Albany CSO Pool Community Corporation.

IV. Vendor Invoices

The following invoices have been received in addition to those previously provided. Staff is requesting board authorizations to for the following invoices, obtained from the Communities for CSO LTCP work performed during FY2024 up until 5/1/24.

Community	Vendor	Invoice	Invoice Date(s)	Associated Work	Invoice Total	Invoice Total After Grant Applied
Cohoes Corporation	Arcadis	34431621	4/30/2024	STCF-04 - Little C	\$6,001.50	\$6,001.50
Albany Water Board	CDRPC	Q1 FY2014	4/1/2024	C-1 Admin	\$21,931.22	\$7,973.38
Albany Water Board	Kasselman	Pay App18	March, 2024	STCF-03	\$46,683.48	\$46,683.48
Albany Water Board	North Point Technologies	3703	12/1/2023	STCF-03	\$3,258.75	\$3,258.75
Albany Water Board	DiGesere	Pay App 20*	4/30/2024	STCF-03	\$29,326.50	\$0.00
Albany Water Board	Kasselman	Pay App 19*	4/1/2024	STCF-03	\$34,200.01	\$0.00
Albany Water Board	Jett	Pay App 11*	5/1/2024	STCF-03	\$85,548.02	\$0.00

<i>*IMG Grant Applied</i>	Total	\$226,949.48	\$63,917.11
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Pending approval, staff will distribute community invoices to the communities.

Action Taken

Garry Nathan made a motion to approve the invoices for processing and Maggie Alix seconded it. The motion passed unanimously.

V. EFC Disbursements and reconciliations

- Bill Simcoe provided spreadsheets with disbursements and reconciliations updates. All contracts of the long-term control plan are listed, along with financing with updates within them. The goal is to catch up on disbursements and County to County payments are made as well. Further discussions on the projects were had in coordination with the spreadsheets provided.

- Troy received the last disbursement request for Beaver Creek today which zeros out amount financed by Troy. Cohoes should be able to be completed with one more \$60,000 disbursement shortly.

VI. Consent Order Modification

**STATE OF NEW YORK
DEPARTMENT OF ENVIRONMENTAL CONSERVATION**

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In the Matter of the Violations of Articles 17 of the Environmental
MAY 2024

Conservation Law and Part 750 *et seq.*, of Title 6 of the Official
MODIFICATION

Compilation of Codes, Rules and Regulations of the State of
New York (6 NYCRR); **ORDER ON CONSENT**
-by- (Albany Pool CSO LTCP)

The Consent order Modification was distributed to the members of the counties for their signatures. This is for Rensselaer County, entirely being funded by Rensselaer County with their own EFC and Grant Funding as well. However, all respective Counties need to have this modification signed for extension. Complete Modification will be submitted to Board members to circulate to their perspective signers with appendixes attached.

VII. Project Updates

- Beaver Creek 98% completed. Kasselmann is back at work, and extra cleaning and odor control is being done to ensure safety for start up in June.
- The Van Buren Street project is going well. There was one issue with a section of sewer pipes in poor shape, which may lead to moving further upstream to connect. Watermains need modifications as they are being found.
- Little C – Last week Cohoes got joint comment letter on engineering report from EFC and DEC. Arcadis draft response and conference call to review. Working with Arcadis for financing grant applications and bond resolution to be submitted to Council.
- Manor Avenue is still going through planning stages with CHA.
- There was a further discussion on disbursements from spreadsheets regarding these projects and inter community payments.

VIII. Other Business

Empowering Resolution: Chris Powers needs to be added as a signatory to CSO's bank account at Pioneer. Paperwork has been provided to the Board for signatures and approvals.

Action Taken

Garry Nathan made a motion empowering Christopher Powers to be added to the signatory list as a signatory on the Pioneer bank account, and William Smart seconded it. The motion passed unanimously.

IX. Adjournment

Action Taken

Andrew Golden made a motion to adjourn, and Garry Nathan seconded it. The motion passed unanimously.

Next Meeting Thursday, June 13, 2024.